



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE KARSOG
Name of the head of the Institution		Deepa Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01907-222116
Mobile no.		9816622838
Registered Email		karsoggc@gmail.com
Alternate Email		gul.mahajan@gmail.com
Address		Government College Karsog, District Mandi (HP)
City/Town		Karsog
State/UT		Himachal pradesh
Pincode		175011

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Kulbhushan Sharma
Phone no/Alternate Phone no.	01907222116
Mobile no.	9816241263
Registered Email	karsoggc@gmail.com
Alternate Email	kaybee24.rj@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.gckarsoq.edu.in/AOAR/AOAR%202018-19.pdf">http://www.gckarsoq.edu.in/AOAR/AOAR%202018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.gckarsoq.edu.in/College-Calendar.html">http://www.gckarsoq.edu.in/College-Calendar.html</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.49	2011	16-Sep-2011	15-Sep-2016
2	B	2.10	2018	03-Jul-2018	02-Jul-2023

<b>6. Date of Establishment of IQAC</b>	20-Jul-2010
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

To organize the Silver Jubilee Celebration and invite the old Staff, Principals, alumni of repute so that their interaction can be established with the students paving the way for their motivation.	28-Feb-2020 1	546
To conduct a National Conference	12-Dec-2019 2	82
To host State Level NSS Mega Camp in the institution for the motivation of students, instilling leadership qualities, community-interface, etc.	24-Sep-2019 5	450
To organize Inter-faculty Fest to build wholesome personality through healthy competitive spirit	20-Aug-2019 1	537
Continuing with the cultural tradition and honing the theatrical skills of the students, the Dramatic Club will celebrate	31-Jul-2019 1	324
To enhance the Outreach and Extension activities by rendering service in various activities throughout the academic session	14-Nov-2019 6	50
To develop the reading habit among the students, the Department of English celebrated RK Narayan Birth Anniversary	10-Oct-2019 1	146
To build up the sportsmanship among the students, Major Dhayan Chand Jayanti will be celebrated.	29-Aug-2019 1	484
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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Institution	Under SCSP	State Government	2019 1	400000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<p>The main emphasis of the IQAC was to ensure the maximum active participation of students in various activities conducted by different clubs and societies throughout the academic session. Beginning the session with first activity, International Yoga Day was celebrated by Triveni?NCC, NSS, Rover and Rangers. Interfaculty Festival was organized on August 20, 2019 to build wholesome personality through healthy competitive spirit. The cultural bonanza showcased ghazal singing, folk songs, dances, skit, mime, monoacting, painting, rangoli etc. Red Ribbon Club celebrated International Youth Day by conducting declamation, PosterMaking activities.</p>	
<p>Enlarging the focus of academics, a National Conference "Rethinking Himalayas: Its Scope and Protection" was held in the college where a galaxy of intellectuals and academicians exchanged their deliberations on one of the most glaring topics? environment and how the Himalayas could be protected and how its scope can be harnessed. Academia from other states also attended the conference. It was quite beneficial for the faculty and the students of the institution.</p>	
<p>Instilling the leadership qualities, developing the habit of selfless service and preparing the students for community-interface, the institution hosted the 'State Level NSS Mega Camp' in the institution for the motivation of all the students of the college.</p>	
<p>Since the year 2019 was the Loksabha elections year, the IQAC decided to contact with the Election Commission through the local administration to involve the volunteers of NSS of the institution to sensitize the people and inculcate the democratic values in the people the area. The main motive was to increase the voter turnout of the Karsog assembly segment which henceforth was quite low in the district in previous Loksabha election, 2014. The NSS volunteers under SWEEP</p>	

programme (Systematic Voters' Education and Electoral Participation) visited various villages of the different panchayats and performed Nukkad/Natak to sensitize the voters. The effort of the team was applauded by the local administration as the percentage increase in voter's turnout of the Karsog assembly segment was highest in the entire state.

It is really remarkable for the institution that students have shown their eagerness in rendering their selfless service in outreach and extension activities. Fifty Rovers and rangers of our college assisted in 'Anorectal Screening and Ksharsutra Camp' held in Civil Hospital Karsog w.e.f. November 14-19, 2019. In addition to this, five rovers and rangers helped in 'Polio Immunity Campaign' on January 19, 2019. Equipping themselves with preparedness for any natural calamity and disaster, the rovers and rangers learnt the basics during the 'First Aid Course' held by Civil Hospital Karsog.

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To celebrate Silver Jubilee of the institution.	The Silver Jubilee Celebration was organized and the old Staff, Principals and the alumni of repute was invited on the occasion. It was a moment of great pride for the institution in its glorious journey.
To organize Inter-Disciplinary National Conference	The initiative taken by IQAC proved to be highly beneficial for the faculty and the students of the college for enhancing their knowledge base.
To initiate the process of roofing of the stage	The roof of the stage was completed with an expenditure of rupees four lakh ninety three thousand.
To organize Inter-Faculty Festival in the month of August before the HP Youth Festivals	The Inter-Faculty Festival was successful as it provided platform for the budding artists of the college to showcase their latent talent and the winners were shortlisted for the Himachal Pradesh University Inter-College Youth Festival. Our teams brought laurels to the institution in HP Youth Festivals Group-III in Folk Dance and HP Youth Festivals Group-IV in Mime. It is a matter of great pride for the institution that it is the outcome of the above function that our Rover and Ranger Unit won first prize in Group Song and bagged third position in National level Rover and Ranger Jamboree held in Khorda (Orissa) w.e.f. November 28- December 20, 2019.
To organize seminar for the Post-	The morale of the students got a boost

graduate students and arrange lectures by Career Counseling Cell	from the interaction with the invited professors who critically reviewed their presentations. The Career Counseling Cell arranged the talks for students regarding their career prospects in various fields.
To arrange book racks in the Faculty Rooms	The book racks were installed in the respective faculty rooms so that they could study after the classes and enhance the knowledge base and the faculty members showed their active participation in conferences, seminars, workshops throughout the session.
To host the 'State Level NSS Mega Camp' in the institution for the motivation of all the students of the college	The 'State Level NSS Mega Camp' was quite instrumental in many ways to the students as they donated 105 units of blood during the Blood Donation Camp for which the institution was awarded for the distinguished service to the suffering humanity and sincere effort to save a precious life by Health & Family Welfare Department, Zonal Hospital, Mandi (HP) and the students of NSS donated rupees 11000 in CM relief fund.
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	04-Mar-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Since, this institution is a government institution so data of the working staff is centrally managed by the Directorate of Higher Education which keeps record of their service through eservice book portal. The salary of the staff is also generated by the esalary software of Himachal Pradesh government. All payments are

automatically made by the central server of the Himachal Pradesh Government through NEFT to the respective account for which the total grant is given by the Himachal Pradesh Government. Institution has centralized student management system which maintains record of student details. The modules include details about online admission, payment of fee and funds, category and genderwise status, their address, parents' phone numbers, subjects, students with special abilities, etc. There is also a portal of Government for various scholarships to students. The students can apply online for scholarships, which is credited to students' account through NEFT after verification.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar is prepared and published in the prospectus and the faculty ensures well-planned curriculum delivery as per the guidelines. For effective implementation of curriculum teachers use a variety of ICT enabled teaching techniques. The teachers also assess the students' growth and progress through assignment, class test, group discussion, quiz, presentations through class seminar and project. In order to assess the progress of students, the Mid-Term Tests are conducted after the completion of 70% of syllabi. Based on the students' performance on the above activities, 30 marks are credited to their final awards. The answer sheets are checked and shown to the students for clarification and then teachers discuss the question papers in detail to them. The CCA is displayed on the notice board for objections, if any. Further, the CCA is uploaded on the University portal by the respective teachers. Seminars are conducted where invited speakers guide the students about the nuances of respective subjects. Institution has well-established labs of different subjects in which students understand practicality of these concepts.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
TALLY ERP9.0 (Practical included in Financial Accounting)	01/08/2019	66
E- Filling of Income Tax Returns (Practical included in Law and Practices)	01/08/2019	78
Computer Applications in Business	01/08/2019	78
E-commerce (Web site Designing)	01/08/2019	66
Karalayi Hindi	01/08/2019	98
Hindi Vyakarn aur Sampreshan	01/08/2019	462
Writing Skills (AECC-1)	01/08/2019	192
Creative Writings	01/08/2019	45
Soft Skills	01/08/2019	45
Apiculture	01/08/2019	28
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes



1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

The institution follows a healthy practice of obtaining the feedback from students and teachers, which is analyzed and utilized for overall development of the institution. In order to compile the feedback, a questionnaire is being designed by keeping in view all the criterions. The valuable information is analyzed by the committee members and the outcomes are communicated to the respective teachers for further improvement of teaching-learning and to the college administration for implementation in the interest of students.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Political Science	30	42	30
BSc	Physical Science	80	46	46
BA	English	80	72	72
BA	Hindi	150	148	148
BA	Economics	40	25	25
BA	Political Science	160	151	151
BCom	Commerce	120	86	86
BSc	Life Science	60	50	50
MA	English	30	18	18
MA	Hindi	30	48	30

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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1862	124	24	Nil	10

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
29	21	12	8	2	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a well-organized mentoring system that operates from the beginning of the session. The college admission committees guide the students to help them in choosing the subject of their interest for the degree courses and also make them aware about the prospects. The Induction Programme focuses on presenting the students a wide range of opportunities to grow in the institution and make the learning a knowledgeable and enjoyable exercise. The students are guided by Career Counselling Cell to locate their fields and subjects of higher education in various institutes/universities. Special classes for preparation for the entrance exams of various universities are also taken by faculty members. The students are also guided through forming groups for seminars and the students are encouraged to participate in presenting the topics assigned to them. Such activities help in enhancing the speaking skills, confidence in students and provide them a platform for better learning. For the wholesome growth of mentees, various functions under the guidance of their mentors provide ample opportunities to sharpen their skills and showcase their talent.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1999	29	1:69

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	29	7	7	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Year	15/09/2020	28/10/2020
BSc	B Sc	Year	15/09/2020	28/10/2020
BCom	B Com	Year	15/09/2020	28/10/2020
MA	MA	Semester	10/10/2020	04/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For the Continuous Internal Evaluation (CIE), there is a procedure of Internal Assessment which is of thirty marks (15105). The internal examinations are conducted before the end of every semester which includes theory paper of

fifteen marks. The class assignments, class tests, presentations are also taken by teachers carrying ten marks. Depending upon the percentage of attendance above the minimum 75 criteria, up to five marks are allotted to the student. The internal assessments are then displayed for the students' objections, if any. Once all the objections are resolved the final CIE is uploaded in the university portal by teachers of their respective subjects and finally, verified by the Principal of the college.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared every year and published in the college prospectus for the information of students. The calendar includes the information about the Mid-Term Tests to be conducted by the college and the End-Term Examination (As per the Academic calendar of HP University). The academic calendar is also linked on the college website for wider publicity.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gckarsog.edu.in/Learning-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA	MA	English, Hindi, Political Science	46	46	100
BCom	BCom	Commerce	78	70	89.7
BSc	BSc	Life Science and Physical Science	88	79	89.7
BA	BA	Humanities	434	391	90.1

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.gckarsog.edu.in/Feedback/Feedback\\_2019-20.pdf](http://www.gckarsog.edu.in/Feedback/Feedback_2019-20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	Nil
National	Botany	1	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Climatic variability during different	Pankaj Sharma	Mausam	2019	1	GC Karsog	1

phenophases and its impact on temperate fruit crops						
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	7	1	Nil
Presented papers	1	8	1	Nil
Resource persons	Nil	Nil	4	1
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Anti Polythene Drive and Making of Eco-friendly Mats	Rover and Ranger	2	52
Environment Awareness Rally	NCC	1	63
Awareness on Social Issues through Nukkad Natak	Dramatic Club	1	35
Plantation Drive	NSS	3	100
Communal Harmony Week	NSS	3	124
Shramdaan at Local Temples	NSS	3	338
Polythene Hatao Abhiyaan	NSS	3	287
Blood Donation Camp	NSS	3	105

Anti-Drug Awareness Drive	NSS	3	354
Swachhata Bharat Abhiyan Rally	NSS	3	446
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Unity and Communal Harmony	NSS	National Youth Festival	1	3
Swachh Bharat	NSS	Swachhta Drive	3	48
Message delivered via Plays on Gender Equity, Human Values, Caste System	Dramatic Club	Munshi Prem Chand Jayanti Celebration	1	38
Swachh Bharat	NCC, NSS and R R	Awareness Rally under the banner of Swachh Bharat	6	62
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
41.5	13.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	3903	466883	Nil	Nil	3903
Reference Books	9823	2216494	Nil	Nil	9823	2216494
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	107	48	2	6	2	5	11	2	0
Added	0	0	0	0	0	0	0	0	0
Total	107	48	2	6	2	5	11	2	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15.5	15.27	2.5	2.32

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The grant received by the college from government and other agencies and the funds available with the college are utilized for new construction, renovation and for up keeping of all the infrastructure of the college. The New Sports Block is under construction just adjacent to the present college building. The construction and major maintenance is carried out by the Himachal Pradesh Public Work Departments (HPPWD) whereas, the minor maintenance is done by the building fund committee from time to time. To ensure the safety of the students, CCTV cameras are fixed at certain points and the control of these cameras is monitored at the Principal Room. The Laboratories of the Faculty of Science, Department of Geography, IT Lab, and Language-cum-Career Lab are well-maintained with state-of-the-art and latest techniques. The equipments required to update the facilities in various laboratories are purchased by the Purchase Committee as per requirement of the respective departments. There is a proper stock register in which all the purchases are entered and the articles are handed over to the custodians of respective departments. The library of the college has reference books, text-books, magazines and a regular supply of newspapers to supplement the reading habit of the students and provide them access for wider knowledge. The library also provides the internet access to the students and teachers and they have an easy access to e-journals and e-books through INFLIBNET. The library maintains register of students and the staff visiting the library. To make the students equipped with basic knowledge of computers, the students are given preference to learn computers in the IT Lab. Ensuring the safety of the students, the fire extinguishers are installed and checked every year. There are various facilities to engage all students through gym and sports activities in college. The participation of the students



in Inter-College Championships is promoted by providing special coaching camps to the students before the commencement of such events.

<http://www.gckarsog.edu.in/Facilities-and-Infrastructure.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Scholarships	217	1888200
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	05/08/2019	140	Bright Career, Shimla
Personal Counselling	26/09/2019	232	DSP Karsog
Personal Counselling	12/12/2019	131	SDM Karsog
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Interactive Session by Career Counseling Cell	232	232	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

### 5.2 – Student Progression

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	30	G.C. Karsog	Political Science	G.C. Karsog	MA
2019	30	G.C. Karsog	Hindi	G.C. Karsog	MA
2019	18	G.C. Karsog	English	G.C. Karsog	MA
2019	7	G.C. Karsog	Hindi	H.P.U Shimla	MA
2019	3	G.C. Karsog	Commerce	H.P.U Shimla	M Com
2019	2	G.C. Karsog	English	C.U Dharmshala	MA
2019	2	G.C. Karsog	English	H.P.U Shimla	MA
2019	1	G.C. Karsog	Zoology	Shoolini University HP	M Sc
2019	2	G.C. Karsog	Botany	H.P.U Shimla	M Sc
2019	3	G.C. Karsog	Physics	H.P.U Shimla	M Sc
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## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	7
<a href="#">View File</a>	

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga Divas	Institution level	153
Poster-Making and	Institution level	107

Declamation Contest		
Annual Athletic Meet	Institution level	348
Hindi Divas	Institution level	184
Dramatic (Rangmanch) Workshop	Institution level	32
Theatre Festival on the occasion of Munshi Prem Chand Birth Anniversary	Institution level	32
Sadbhavna Diwas	Institution level	88
Inter-Faculty Cultural Festival	Institution level	224
State NSS Mega Camp	Institution level	324
Flag Day by Rover and Ranger	Institution level	83
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Following the ideals of Democracy, there is a provision of election in Universities and Colleges. However, Himachal Pradesh University has not been conducting students' election on account of certain reasons. So, the University has decided to form CSCA on merit basis. In this process, President, Vice President, Secretary and Joint Secretary were nominated on the basis of merit in their academic fields. During the current session, the following students represented the CSCA: 1. Dhruv Pandil President 2. Roshani Devi Vice- President 3. Pallvi Secretary 4. Puja Devi Joint Secretary Different committees of CSCA executive members are formed and a mentor is assigned to the committee. These committees recommend various activities to be organized, facilities to be provided to the students, amendments in sports and academic infrastructure, etc. On the recommendation of these committees, the college administration makes their prospective plans for the session. Besides, CSCA organizes the CSCA Cultural Function where the students get a platform to showcase their latent talent and the college awards the best performances who get a chance to represent the institution in various Inter-College Youth Festivals and Inter-College Sports Championships.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Various committees like College governance (RUSA), Admission, IQAC, House Examination, Discipline, Library, Canteen, Hostel, CSCA advisory, Campus Beautification, Scholarship, Purchase, University Examination Forms and Bus Pass Attestation, Committee against Sexual Harassment, Women Cell, Subject societies, Anti Ragging Committee, Career Counselling Cell, College website, Sports, Time-Table Committee, College Magazine committee, etc. are constituted at the beginning of each academic session for smooth working all round the year. These committees are fully empowered to take necessary financial approval from the Principal and execute the plan chalked out by the IQAC. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of educational services. In order to carry out different activities? academic and co-curricular to enhance the knowledge of the students there are different facilities like IQAC, Computer lab/UGC Resource Centre, Conference Hall, Smart Class, Language Lab, etc. in this institution. The college administration is participative and regular meetings are convened amongst the Principal, staff members and students in implementing efficient plans. The matters at the department level are discussed by the senior most faculty member of the concerned department with the Principal. This gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them. At various levels the college grooms the Governance council, Principal, teaching staff, non-teaching staff, supporting staff, student representatives (CSCA), PTA and various committees jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. The Academic, Administrative, IQAC all are working together for the smooth running and over all functioning of this college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of the students is done as per the norms of the affiliating University. The affiliating University, Himachal Pradesh University introduced the Annual System, which is largely interdisciplinary in nature and includes communication skills, basic IT skills, creative thinking and EVS in its preview. The admission process is based on the merit and the number of

seats in each department is fixed. It takes into account the applicable norms and policies of reservation standards for students of weaker sections. There is provision of 15 reservation for SC and 7.5 for ST students. The reservation roster as adopted by HPU is strictly followed in making admissions. A relaxation of 5 in the minimum cut off percentage is available to SC/ST/Disabled candidates and up to three years' relaxation in age in admission to the SC/ST candidates. There is a provision of providing one seat in each subject for single girl child.

Industry Interaction / Collaboration

Nil

Human Resource Management

On the outset of new academic session the college, the Principal constitutes various committees and clubs comprising of the staff to coordinate different activities throughout the year to ensure smooth functioning of the college. Human resources are effectively and efficiently utilized for strengthening the departments and for community extension activities. College send the new recruits for induction, orientation and training programmes periodically to the various training centres in order to enhance capacities of staff.

Library, ICT and Physical Infrastructure / Instrumentation

The library has pleasant reading atmosphere with ample seating capacity. It has a separate section of books meant for preparation of competitive examinations requisition forms are also available for students for requisitioning books of their choice. The library has about 13,731 books in different subjects. Internet service has been made available to the library users. Latest books magazines are constantly purchased from time to time. To keep the students updated, Hindi and English newspapers are made available. Open access is provided to all staff members and students to the ICT resources available in the college to hone their IT skills. The College is in the process of expanding its campus by constructing a new building adjacent to the older as the new courses are being introduced. Classrooms/laboratories are being equipped with the projectors for facilitating the teaching and learning. New instruments/apparatus are

	constantly procured for different laboratories.
Research and Development	The faculty members along with their teaching duties also devote time for research and present papers in various national/international conferences. Though there is no financial support for such works but a fourteen days special leaves are granted to the faculty to attend conferences/seminars.
Examination and Evaluation	Being an affiliated college under Himachal Pradesh University, Shimla, we follow the University rules and norms. The examination consists of two components?Term-End Examination and CCA. The Term-End Exams are conducted by the HP University and the CCA is prepared by the respective faculty of various departments. The CCA consists of 30 percent of the final marks wherein class performance, assignments, attendance, house tests, class tests are a part of Internal Assessment. The college evaluates the students by conducting house tests, class tests and oral tests. The examination process and Internal Assessment system is totally transparent and impartial. The results are displayed on the notice board for a stipulated period for students to raise doubts, if any.
Teaching and Learning	To impart quality education to students, the faculty members use Information and Communication Technology (ICT) tools as modern techniques for teaching. The faculty members also conduct the seminars in their department regularly. The seminars are conducted in the IT lab and the Conference Hall. Faculty members regularly go for sessions conducted at State Council of Education Research and Training (SCERT), Solan and Dharamshala (HP) to enhance their teaching skills. Apart from classroom interaction, the different tools used are LCD Projectors, Smart Classrooms, OHP Projectors, etc. Meaningful learning is done through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, class tests, viva, etc. Regular feedback is taken from students to improve teaching and learning methods.
Curriculum Development	The College is affiliated to Himachal

Pradesh University, Shimla and hence we follow the curriculum designed by the Board of Studies of the affiliating University. It is pertinent to mention here that some of the members of the said board are also engaged from college cadre in order to formulate and design the curriculum of the UG Classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The College uploads the latest information on its website. The college prospectus contains all the necessary information regarding various committees, rules and regulations and the academic calendar and the soft-copy of college Prospectus is available on the website.</p>
<p>Administration</p>	<p>The Administration of the College functions with e-governance system at college level. Social app like e-mail and WhatsApp are used to share the information within the respective constituted committees and also to provide the notes for students. It helps to provide the brief notice of any event of the college for awareness and of smooth functioning. The college campus is equipped with CCTV Cameras at various places.</p>
<p>Finance and Accounts</p>	<p>The college office has software for managing the fees and funds collected from the students. Daily transaction reports are generated from this software. The college uses the IFMS software of HP government for generating the salaries and other liabilities of the staff and all the transactions are directly credited to the account of the staff for transparent functioning of Finance and Accounts. Most financial transactions of the government and other organizations are through the PFMS and IFMS software.</p>
<p>Student Admission and Support</p>	<p>All information regarding admissions is displayed on the website time to time. Admission Prospectus is also uploaded on the college website. The college website has a student corner where various information regarding scholarships, various rules and regulations, important contact are mentioned.</p>

<b>Examination</b>	The examinations are conducted as per the norms laid by the affiliating university and the college provides the facility to the students to fill the examination forms online in the institution itself.
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	16/09/2019	05/10/2019	21
Refresher Course	1	14/10/2019	26/10/2019	14
Refresher Course	1	18/12/2019	31/12/2019	14
Induction Training Programme	3	22/07/2019	03/08/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for



Teaching	Non-teaching	Students
The faculty is eligible for all the welfare schemes available to employees of Himachal Pradesh Government that includes Medical reimbursements, leaves, and retirement benefits like gratuity, leave encashment, CPF/GPF, etc.	The non-teaching staff is also eligible for all the welfare schemes available to employees of Himachal Pradesh Government that includes Medical reimbursements, leaves, and retirement benefits like gratuity, leave encashment, CPF/GPF, etc.	Students are provided with the various scholarships of the state/central government apart from subsidized education.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a mechanism for internal and external audit. We have our own mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure. For the Internal audit, a Bursar is appointed who is responsible for verifying all the income and expenditure vouchers of student fund. Then, the student fund is audited by the local audit department of the HP Government. All the government grants are received by the institution, are used by following the procedures laid down in Himachal Pradesh Finance Rules and, finally, audited by the Accountant General.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Parent Teacher Association (PTA)	999500	To provide salaries for full-time PTA provided teachers and other staff.
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

999500

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	Yes	AG Office and Local Audit Department of HP Government	Yes	Finance Committee of college

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing of salaries to seven full-time teachers appointed by the PTA 2. Providing the salaries to four non-teaching staff appointed by the PTA. 3. The association also helps by granting funds to improve and maintain the infrastructure of college.

6.5.3 – Development programmes for support staff (at least three)

1. Development Programme for support staff is organized in collaboration with Government College of Teachers' Education, which is a nodal agency appointed by Himachal Pradesh Government. 2. For the newly recruited support staff, training is organized by the Himachal Pradesh Government at Himachal Institute of Public Administration, Shimla. 3. A Workshop is organized at college level for keeping the support staff updated with the latest knowledge of their field.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To promote computer literacy in the fast changing technology, a new course BSc Computer Science was introduced. 2. The matter pertaining to provide land to the institution has been taken up with the government to construct facilities like Boys' Hostel, Teacher accommodation, etc. 3. To get the financial support from the government to speed up the work of Sports Block to enhance the indoor sports facilities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Introducing New Course B Sc Computer Science	01/07/2019	01/07/2019	01/06/2020	22
2019	Theatre Fest on Commemorating Munshi Prem Chand	31/07/2020	31/07/2019	31/07/2019	32
2019	Personal Counselling	05/08/2019	05/08/2019	05/08/2019	140
2019	Inter-Faculty Cultural Festival	20/08/2019	20/08/2019	20/08/2019	224
2019	Remembering RK Narayan	10/10/2019	10/10/2019	10/10/2019	210
2019	Dramatic (Rangmanch) Workshop	05/09/2019	05/09/2019	30/09/2019	32
2019	NSS Special Activity Camp	03/02/2020	03/02/2020	09/02/2020	62
2019	State	24/09/2019	24/09/2019	28/09/2019	324

Level Mega  
Camp

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NSS Special Activity Camp	03/02/2020	09/02/2020	34	28
International Women Day	08/03/2020	08/03/2020	168	19
Dramatic (Rangmanch) Workshop	05/09/2019	30/09/2019	22	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Awareness regarding sustainable development goals as directed by UN, under the programme "Scout for Sustainable Development" by Rover and Ranger 2. To make the people aware of the environment and its conservation, a Plantation Drive was carried out by NSS Unit nearby forest area during State NSS Mega Camp and Seven Day Special Camp held w.e.f. Feb 03, 2020 to Feb. 09, 2020. 3. The institution has taken an initiative to go with the polythene-free campus. 4. Eco Club organised a function and sensitized the students in saving the energy resources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2020	1	1	05/02/2020	1	Community-Interface	To make the people aware about the environment and its conservation and help in the Swachh Bharat campaign	62
Nill	1	1	29/09/2019	1	Blood Donation	Donated blood and sensitized the people to donate the blood	105
Nill	1	1	27/09/2019	1	Plantation Drive	Plantation Drive near Kajauni Naag Van and 150 saplings were planted	226
Nill	1	1	20/08/2019	1	Inter-Faculty Cultural Festival	Promotion of the traditional and folk cultural heritage	224
Nill	1	1	31/08/2019	1	Theatre Festival on Commemorating Munshi Prem Chand	Creative environment through enactment of stories	32
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Motto and Mission	15/06/2019	Prospectus of the

Statement		college carries the motto and mission statement of the college. The Motto and Mission Statement is displayed to the students at the entrance of the college gate so as to aware them about the society and what various stakeholders expect from them.
Student Charter	15/06/2019	Student charter has been displayed to the student inside campus and is also printed in the Prospectus so that they must be aware regarding their responsibilities towards institution and it deals with the code of conduct for them.
Scholarship Schemes	15/06/2019	Various Scholarship schemes sponsored by Centre and State Government along with general eligibility criteria have been displayed inside the campus as well as in the College Prospectus.
Handbook of Information-cum-Prospectus	15/06/2019	It includes all the details about infrastructure, faculties, and courses offered (UG and PG), scholarships, societies and clubs, NCC, NSS, R R and Academic Calendar. The Prospectus also displays general rules for the students and a special mention of Anti-ragging ordinance.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	153
World Scarf Day	01/08/2019	01/08/2019	24
Induction Programme	02/08/2019	02/08/2019	350
Tree Plantation	09/08/2019	09/08/2019	59
Independence Day	15/08/2019	15/08/2019	62
Eco-Friendly Mat	01/09/2019	04/09/2019	52

Making Workshop			
Teacher Day	05/09/2019	05/09/2019	1245
Dramatic (Rangmanch) Workshop	05/09/2019	30/09/2019	32
Hindi Divas	14/09/2019	30/09/2019	184
Blood Donation Camp	27/09/2019	27/09/2019	105
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Drive inside and outside campus especially nearby forest
2. Prohibition of Use of Plastic inside campus especially in the student assignments
3. Use of Bio-fertilizers in the campus in Botanical garden for preserving various flowers and medicinal plants
4. Use of Eco-Friendly Mats in the campus
5. Use of Eco-friendly LED lights, solar lights in college classrooms and outdoor and solar geysers in Girls' Hostel.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

The academic and co-curricular activities are combined to give preference for the overall growth of a student. The best practices of the college are enumerated as under:

1. Inculcating the Sense of Purpose and Social Responsibility among students: NCC, NSS, R R and different clubs and societies act in unison and ensure the active participation of students. The concerted effort translates into achievements as follows:
  - (a) National Cadet Corps: 30 NCC cadets got NCC 'CEE' certificates and 31 cadets got 'BEE' Certificates. 74 cadets attended CATC held at Chitkara University, Solan. 11 cadets attended Army Attachment Camp conducted by Dogra Regiment, Solan. One cadet participated in 'National Level Rock Climbing Training Camp' conducted by 86 UKBN NCC held at Pithoragarh.
  - (b) National Service Scheme: Two students took part in National Pre- RD camp held in Chitkara University, Rajpura (Punjab) w.e.f. October 12-21, 2019. Two NSS Volunteers attended National Youth Festival held at Lucknow in the month of January. Two NSS volunteers attended National Integration Camp held at MNC DAV Kangra w.e.f. February 24, 2020 to March 01, 2020. It was a pride moment for the college to host State NSS Mega Camp w.e.f. September 24-28, 2019. Khurender Singh got Best Camper Award and Priyanka was adjudged Best Volunteer in Parade. Eight volunteers won prizes in Slogan Writing, Panel Discussion, Traditional Folk Dance, Declamation and Mono Acting respectively. Besides, the NSS Unit of the college was conferred with the Best Performance Award by CMO, Mandi for arranging a Blood Donation Camp for donating 105 units of Blood.
  - (c) Rover and Ranger Unit: Six rovers and six rangers participated in National Level Rover Ranger Jamboree held at Khorda, Orissa w.e.f. November 28, 2019 to December 20, 2019. The troupe brought laurel to the institution by winning first position in Group Song and third position in Rangoli. Eight scouts participated in State RD Parade held at Shimla, eleven attended the RD Parade at Karsog and sixteen scouts participated in sub-divisional Independence Day Parade. Ten scouts cleared NIPUN level at STC Rewalsar. Four scouts participated in State Level Youth Festival held at Rewalsar. The scouts also won prizes in four categories in State Level Rover-Ranger Moot held at STC, Rewalsar w.e.f. September 26-30, 2019. Fifty scouts rendered their invaluable services in the Anorectal Screening and Ksharsutra Camp held in Civil Hospital, Karsog w.e.f. November 14-19, 2019.
  - (d) Clubs and Societies: Constant grooming of students by different clubs and societies help the students in bagging positions in Himachal Pradesh University Youth

Festivals and Inter-College Championships. 2. Green Campus: The institution follows the slogan? Go Green, Keep Clean and the main thrust is laid upon the environment friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. College possesses both perennial and seasonal plants specially potted plants of various varieties and medicinal and other plants in herbal garden. A Tobacco Free Zone is maintained and use of non-biodegradable is prohibited. The use of bio-fertilizers is preferred.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gckarsog.edu.in/Campus-Life.html>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The work culture of the college is in consonance with the Mission Statement and with the collaborative participation of all, focuses on the all inclusive approach. The college vision is to achieve excellence and noble character through knowledge and college do so by producing good citizens having value based qualities?discipline, good character, humanity, scientific temperament, innovative nature and knowledge of IT skills. The college has state-of-the art facilities, good infrastructure facilities encompassing Wi-Fi facility, smart classrooms, well-equipped labs, upgraded library infrastructure with corner for e-learning, Language-cum-Career Lab and latest Tele software in IT lab to develop professional skill among students besides remarkable teaching standards. The college also has well-furnished Conference Hall equipped with ultra modern audio-visual facilities. To encourage girls from far places to get higher education, the college provides hostel facilities for girls with a capacity of 60 students. The college is committed to qualitative value based and progressive education. Furthermore, another significant feature of the institution is inculcating the sense of purpose and social responsibility among students. The students' integrated personality development is achieved by well-educated teaching faculties, exposure to the social values and ethics by community interface programmes through NSS, NCC, RR and other clubs and societies.

Provide the weblink of the institution

<http://www.gckarsog.edu.in/Campus-Life.html>

### 8.Future Plans of Actions for Next Academic Year

The Internal Quality Assurance Cell (IQAC) proposes to facilitate the admission process through the Online Admission Portal for the students. The Online Admission Portal shall include fee payment gateway for the students and it should be user- friendly and for the convenience of the students, it shall be placed on the website of the institution so that the students do not have to face any difficulty during COVID-19 pandemic. Keeping in view the COVID-19 pandemic, the institution will strive to enrich online teaching-learning experience by exploring the possibility of online teaching platform. To equip the faculty members with emerging new trends in the field of higher education, the IQAC will organize Faculty Development Programme (FDP) covering the areas like Audit, E-Learning, Financial Planning, Office Procedure, etc. Outreach and Extension activities by NCC, NSS and Rover and Ranger units of our institution during COVID-19 pandemic have been praiseworthy and the IQAC plans to enhance the activities by sensitizing the public regarding SOPs? mask making and distribution, social distancing, food rationing and working in collaboration with the local administration. The students shall be encouraged to show an active participation on social media in the Awareness Drive. To augment the extension

activities under the aegis of Ek Bharat Shreshtha Bharat? an initiative of Government of India with the collaborated institution Bishop Chulaparambil Memorial College, Kottayam (Kerala) and to enhance the interactive sessions. The IQAC plans to organize the webinars for sensitizing the students and faculty on handling the new academic online teaching platform and management of stress of COVID-19 pandemic. The IQAC feels the need to upgrade the infrastructure and utilize the grant judiciously in making the campus complete in all respects. The IQAC proposes to use part of RUSA fund for campus beautification by putting interlock tiles around the campus and construction of sewer tank. In addition to it, to tie up with the contractor, to whom the work of putting transparent sheets over the central courtyard in the campus has been awarded by HPPWD, for starting the work at the earliest. As far as the library and laboratories are concerned, IQAC plans to utilize a part of RUSA grant for putting glass and wooden racks/shelves in various laboratories and library for placing chemicals/articles/specimens/instruments/books. Besides, an additional Smart Room should be developed in the institution to familiarize the teacher-taught with the technologically advanced teaching-learning aids.