2015-16

The Annual Quality Assurance Report (AQAR) of the IQAC

Government College Karsog
District Mandi
Himachal Pradesh-175011

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)*

Part – A

1. Details of the Institution

1.1	Name of the Institution	GOVERNMENT COLLEGE KARSOG
1.2	Address Line 1	GOVERNMENT COLLEGE
	Address Line 2	KARSOG
	City/Town	KARSOG
	State	HIMACHAL PRADESH
	Pin Code	175011
	Institution e-mail address	gckarsog-hp@nic.in
	Contact Nos.	+91 1907 222 116
	Name of the Head of the Institution:	Dr. Kamal Kant
	Tel. No. with STD Code:	+91 1907 222 116
	Mobile:	+91 94185 60134
	Name of the IQAC Co-ordinator:	Dr. Gulshan Mahajan
	Mobile:	+91 94180 33424
	IQAC e-mail address:	karsoggc@gmail.com
1.3	**NAAC Track ID** (For ex. MHCOGN 18879): ORCOGN12757	

OR

1.4	**NAAC Executive Committee No. & Date:** *(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)*

EC/56/A&A/102 dated 16-09-2016

1.5   Website address:

www.gckarsog.edu.in

Web-link of the AQAR:

www.gckarsog.edu.in/AQAR.html

1.6   Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.49	2011	05

1.7   Date of Establishment of IQAC: DD/MM/YYYY   20/07/2010

1.8   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

SN	AQAR	Dated (DD/MM/YYYY)
i.	AQAR-2011-12	25/08/2017
ii.	AQAR-2012-13	25/08/2017
iii.	AQAR-2013-14	25/08/2017
iv.	AQAR-2014-15	25/08/2017

1.9   Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)   Yes ☐   No ☑

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) √   Deemed ☐

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10   Type of Faculty/Programme

Arts √   Science √   Commerce √   Law ☐   PEI (Phy. Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Any Other (Specify) | -- |

1.11   Name of the Affiliating University *(for the Colleges)*   HIMACHAL PRADESH UNIVERSITY, SHIMLA – 5

1.12   Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2.   **IQAC Composition and Activities**

2.1   No. of Teachers | 3 |

2.2   No. of Administrative/Technical staff | 2 |

2.3   No. of students | 1 |

2.4   No. of Management representatives | Nil |

2.5   No. of Alumni | Nil |

2.6   No. of any other stakeholder and community representatives | 01 |

2.7   No. of Employers/ Industrialists | Nil |

2.8   No. of other External Experts | 01 |

2.9   Total No. of members | 08 |

2.10   No. of IQAC meetings held | 2 |

2.11   No. of meetings with various stakeholders   No. | 5 | Faculty | 14 |

Non-Teaching Staff Students | 1 | Alumni | Nil | Others | 2 |

2.12   Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | -- |

2.13   Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | Nil | International | Nil | National | Nil | State | Nil | Institution Level | Nil |

(ii) Themes | -- |

2.14   Significant Activities and contributions made by IQAC

- Formulation of plan of action for spending RUSA grants
- Upgradation of college library by subscription to e-books/journals (INFLIBNET)
- More avenues for students to engage in community services
- Sensitizing students about ecological and environmental issues
- Empowering women staff and students with life skills

2.15   Plan of Action by IQAC/Outcome (*The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *)

Plan of Action	Achievements
To extend the existing building by constructing additional block	The construction drawings were finalised with HPPWD and an amount of Rs. 25 lakh was transferred out of RUSA grants to HPPWD for starting construction work.
To provide additional teaching posts	The matter was represented to the higher authorities and college was sanctioned one additional posts each in English and Political Science.
To promote ICT in teaching	The college ICT lab was updated with 20 new computers. Three classrooms were updated by providing fixed furniture and projectors. One classroom was upgraded to smart classroom. A seminar room was established with all modern teaching aids. A separate ICT room for teachers with five computers was established. A new paper printing machine was installed in the college for smooth conducting of House Examinations

To focus on training of NCC students for Jobs in Indian Army	Students were given information about different army recruitments and procedures thereof. Four of our NCC students were selected in Indian army in the rank of JCO.
To organise inter- college events so as to promote extra cocurricular activities among students	College organised HPU Youth Festival Group I in which 46 colleges of HP participated. College also organised Inter-College Volley Ball (women) Championship in which 16 colleges of HP participated.
To focus on extra cocurricular activities for the students	Cadet Sapna of NCC participated in national games New Delhi. Rover Bhim Sen participated in Rashtrapati Scount and Guide and rover Ranger Nipun Camp. 4 rovers and 5 rangers participated in the State RD Parade. Students got positions in on spot photography, quiz and mime in inter college youth festivals. Aman Kant of spot photography participated in inter-university competition held in Ludhiana College Kho-Kho team got first position in HPU inter college Kho-Kho (men) event and three students of this team got selected for inter university championship and one of team members, Mr. Sanjay, got selected for Himachal Pradesh team and participated in national games and won silver medal. He also was selected for National Team. Bhishma Devi won Silver medal in inter-college boxing championship
To promote participation of faculty in faculty development programmes and to promote research.	Two papers by the faculty were published in international journals and one in a national journal. Four faculty members participated in conferences and presented their papers.

* Attach the Academic Calendar of the year as Annexure.

2.16   Whether the AQAR was placed in statutory body   Yes √   No ☐

Management ☐   Syndicate ☐   Any other Body √

Provide the details of the action taken

Different proposals pertaining to academic/co-curricular/extra-curricular activities as above were discussed in the staff meeting and finalised. Specially designated committees were constituted for the effective implementation of the same.

Part – B
Criterion – I

1. Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	01	---	---	---
UG	03	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	04	---	---	---

Interdisciplinary	03	---	---	---
Innovative	---	---	---	---

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	---
Annual	---

1.3   Feedback from stakeholders*   Alumni √   Parents √   Employers √   Students √
       (on all aspects)

       Mode of feedback: Online ☐   Manual √   Co-operating schools (for PEI) ☐

       Please provide an analysis of the feedback in the Annexure

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

       N.A.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

       N.A.

Criterion – II

2. Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	19	2	--	--

2.2   No. of permanent faculty with Ph.D.

10

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	9	---	---	---	---	---	---	1	9

2.4   No. of Guest and Visiting faculty and Temporary faculty

Guest	Visiting	Temporary
---	---	7

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	01	---
Presented papers	---	03	---
Resource Persons	---	---	---

2.6   Innovative processes adopted by the institution in Teaching and Learning:

1)   Additional smart class rooms were developed

2)   The college campus was made Wi-Fi enabled

2.7   Total No. of actual teaching days during this academic year

140

2.8   Examination/ Evaluation Reforms initiated by the Institution (*for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions*)

> Continuous Comprehensive Evaluation of students based upon mid- term/class tests, assignments, seminars and presentations in addition to end-semester examinations have been introduced in accordance with the directions of the affiliating university.

2.9   No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Study	Faculty Development workshop	Curriculum Development workshop
1	---	---

2.10   Average percentage of
attendance of students

85%

2.11   Course/Programme wise distribution of pass percentage:

Class	College %	University %	Variation in %
B.A. III	97.3	85.24	+12.06
B.Com. III	94.5	90.4	+4.1
B.Sc. III	100	85.05	+14.9*5
M.A. English	100	NA	NA

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Feedback from Teachers, Parents and Students

2.13   Initiatives undertaken towards faculty development

The faculty was trained in the use of ICT in classroom teaching. A separate ICT cell was instituted for the teachers to provide them hands-on training in this regard. The faculty was encouraged to participate in seminars, conferences and workshops to enhance their knowledge and skills.

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	3
Others	---

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	01	---	---
Technical/Support Staff	15	03	---	---

Criterion – III

3.   Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1. IQAC regularly informs and encourages the faculty members to apply for research grants projects and grants to UGC/DST/DBT etc.
>
> 2. The college authorities provide all necessary infrastructural support including access to online resources and admissible leave for carrying out research work.
>
> 3. The students at their final year of graduation are also required to submit a paper as their project work, where teachers of different departments supervise the work of the students.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--------------	--------------	--------------	--------------
Outlay in Rs. Lakhs	--------------	--------------	--------------	--------------

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-------	-------	-------	-------
Outlay in Rs. Lakhs	-------	-------	-------	-------

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	02		
e-Journals			
Conference proceedings		04	03

3.5   Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. of SCOPUS [--]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-------	-------	-------	-------
Minor Projects	-------	-------	-------	-------
Interdisciplinary Projects	-------	-------	-------	-------
Industry sponsored	-------	-------	-------	-------
Projects sponsored by the University/ College	-------	-------	-------	-------
Students research projects *(other than compulsory by the University)*	-------	-------	-------	-------
Any other(Specify)	-------	-------	-------	-------
Total	-------	-------	-------	-------

3.7 No. of books published

  i) With ISBN No.   --   Chapters in Edited Books   01

  ii) Without ISBN No.   --

3.8 No. of University Departments receiving funds from

UGC-SAP   --   CAS   --   DST-FIST   --

DPE   DBT Scheme/funds   --

3.9 For colleges

Autonomy   --   CPE   --   DBT Star Scheme   --

INSPIRE   --   CE   --   Any Other (specify)   --

3.10 Revenue generated through consultancy   --

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	----------	----------	----------	----------	----------
Sponsoring agencies	----------	----------	----------	----------	----------

3.12 No. of faculty served as experts, chairpersons or resource persons   ----------

3.13 No. of collaborations   International   ---------   National   ---------   Any Other   ---------

3.14 No. of linkages created during this year   ----------

3.15 Total budget for research for current year in lakhs :

From Funding agency   ---------   From Management of University/ College   ---------

Total   ----------

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---------
	Granted	---------
International	Applied	---------
	Granted	---------
Commercialised	Applied	---------
	Granted	---------

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
----------	----------	----------	----------	----------	----------	----------

3.18   No. of faculty from the Institution who are Ph. D. Guides   ---------

        and students registered under them   ----------

3.19   No. of Ph.D. awarded by faculty from the Institution   ---------

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

        JRF ---------   SRF ---------   Project Fellows ---------   Any other ----

3.21   No. of students Participated in NSS events

        University level -----   State level -----

        National level -----   International level -----

3.22   No. of students Participated in NCC events

        University level -----   State level 38

        National level 06   International level -----

3.23   No. of Awards won in NSS:

        University level -----   State level -----

        National level -----   International level -----

3.24   No. of Awards won in NCC:

        University level -----   State level -----

        National level 34   International level -----

        [12-CEE & 22 BEE CERTIFICATE]

3.25   No. of Extension activities organized

        University Forum [ ]   College Forum 01

        NCC 01   NSS 03   Any Other 01

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
        • RED RIBBON CLUB – AIDS awareness rally in Karsog
        • NCC –FIRST INTERNATIONAL YOGA DAY (21ST JUNE ,2015) in which 350 students of college & school level participated
        • NSS –cleaning of Mamleshwar Mahadev, Annapurna & Ram mandir.
        • R&R – participated in blood donation camp held in civil hospital Karsog
        • NCC, NSS, R&R and RED RIBBON CLUB jointly organised blood donation camp with the help of Civil Hospital Mandi in which 51 students and three teachers donated blood.

Criterion – IV

4. Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7836.02 sq meters	Nil	-------	7836.02 sq meters
Class rooms	16	Nil	-------	16
Laboratories	07	Nil	-------	07
Seminar Halls	01	01	Student Fund	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-------	02	RUSA grants and student fund	---
Value of the equipment purchased during the year (Rs. in Lakhs)	-------	17.57	RUSA/UGC grants and student fund	---
Others	-------	----	-----	---

4.2   Computerization of administration and library

The digital record of admissions, fee and funds and other important information is being maintained properly.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2419	3,85,514	131	59874	2550	445388
Reference Books	7582	1826540	981	332292	8563	2158832
e-Books	INFLIBNET					
Journals	01		-		01	
e-Journals	INFLIBNET					
Digital Database						
CD & Video						
Others (specify)						

4.4   Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	48	32	Yes	04	02	04	03	03
Added	21	15	Yes	04	02	04	03	06
Total	69	47	Yes	04	02	04	03	09

4.5   Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers and staff were imparted training in the use of ICT through a dedicated one week workshop to upgrade their knowledge and skills thereof. The college campus was made Wi-Fi enabled. The PMIS of the state government and the Examination Utility software of Himachal Pradesh University is being utilized to manage the data pertaining to staff and students. Admissions of students is being regulated through the internal software of the college.

4.6   Amount spent on maintenance in lakhs:

i) ICT

0.58

ii) Campus Infrastructure and facilities

15.35

iii) Equipment

0.38

iv) Others(For extension of existing building)

25.00

Total:

41.31

Criterion – IV

5.   Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services:

> ➢ The students were encouraged to improve their IT skills by providing them free access to the IT Lab of the college. They were also encouraged to use ICT for preparing and making presentations pertaining to their coursework in addition to the traditional methodology of oral presentations, poster based presentation, etc.
> ➢ The students were also provided guidance and technical support in using the Examination utility software of HPU, online scholarships and other welfare schemes, etc.

5.2   Efforts made by the institution for tracking the progression

The progress of students in academics, co-curricular and extra-curricular activities is duly maintained by the college and properly rewarded at the Annual Function of the institution.

5.3   (a) Total Number of students

UG	PG	Ph. D.	Others
1645	53	--	--

(b) No. of students outside the state | -- |

(c) No. of international students | -- |

	No	%			No	%
Men	795	46.82		Women	903	53.18

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1433	152	--	41	--	1626	1320	278	06	93	01	1698

Demand ratio | -- | Dropout % | -- |

5.4   Details of student support mechanism for coaching for competitive examinations (If any)

> No formal mechanism is in place to train the students for competitive examinations. However, they are provided support in terms of timely information about such exams, the application process thereof and adequate number of books in the college library.

No. of students' beneficiaries | -- |

5.5   No. of students qualified in these examinations

NET | | SET/SLET | | GATE | | CAT | |

IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6   Details of student counselling and career guidance

> ➢ Students were provided information about career avenues in different subjects/courses through special lectures/ PPTs by the course teachers.
> ➢ NCC Students were given information about different army recruitments and procedures thereof.
> ➢ Information about various career avenues was displayed on the notice board for the benefit of students.

No. of students benefitted | -- |

5.7   Details of campus placement:

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8   Details of gender sensitization programmes

No special programme were organised but students are motivated towards gender sensitization in various occasions

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

        State/ University level | 89 | National level | 03 | International level | 01

        No. of students participated in cultural events

        State/ University level | 43 | National level | 01 | International level | --

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 02 | National level | 01 | International level | --

Cultural: State/ University level | 03 | National level | -- | International level | --

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution	---	---
Financial support from government	461	2167430
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives:

Fairs: State/ University level   National level   International level

Exhibition: State/ University level   National level   International level

5.12 No. of social initiatives undertaken by the students   03

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The institution's vision is to achieve excellence and attain noble character through education. The mission statements of the institution are:
>
> - *To contribute richly to the development of the quality of the life of rural youths.*
> - *To foster value based qualities like discipline, character-building, tolerance, humility and commitment.*
> - *To encourage curiosity, innovative approach and scientific temperament.*
> - *To incorporate high-tech techniques to enhance the skills of the students.*
> - *To stimulate academic activity with integrated personality development.*

6.2 Does the Institution has a management Information System

> There is not any specific MIS in place but the academic and administrative data is stored in the computer to evaluate, analyze for further work of the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college follows the curriculum designed by the affiliating university.

6.3.2 Teaching and Learning

> The college campus has been made ICT friendly and Wi-Fi enabled to improve access to online learning resources and enhance the quality of teaching-learning. Faculty and students are constantly encouraged to make use of the ICT resources in the classrooms and outside.

6.3.3 Examination and Evaluation

> The evaluation methodology is formulated by the affiliating University itself. The college evaluates the students by conducting house tests, class tests and oral tests. The examination process and Internal Assessment system is totally transparent and impartial. The results are displayed on the notice board for a stipulated period for students to raise doubts, if any.
>
> The HP University has introduced some changes in the evaluation process of students from the current academic session. The ratio of End Semester Exam: Internal Assessment, which was 50:50

6.3.4 Research and Development

> Nil

.3.5 Library, ICT and physical infrastructure / instrumentation

> - Access to e-resources has been provided in the library.

> - Smart classrooms with digital lecterns, LCD projectors and Wi-Fi connectivity have been instituted.

> - A well-furnished IT Lab for students and a separate ICT cell for the faculty has been developed.

> - The proposal for a new building has been finalized and funds for the same have been handed over to the State PWD.

6.3.6 Human Resource Management

Human resource of the college is managed according to the service rules of the state government. Different kinds of facilities and welfare schemes available for employees and students are readily

6.3.7 Faculty and Staff recruitment

> - The teaching faculty is recruited by the HPPSC and appointed by the Department of Higher Education, Government of Himachal Pradesh.

> - Temporary faculty and support staff are appointed by the college through the local PTA.

6.3.8 Industry Interaction / Collaboration

No Industrial Interaction has been done.

6.3.9 Admission of Students

The admission is done primarily on the merit-basis. The minimum eligibility criterion followed is 33% in B.A. and 45% in B.Sc. and B.Com. Admission process is completely transparent and it is systematically administered on roll-on basis.

It takes into account the applicable norms and policies of reservation standards for students of weaker sections. There is provision of 15% reservation for SC and 7.5% for ST students. A relaxation of 5% in the minimum cut off percentage is available to SC/ST/Disabled candidates and up to three years relaxation in age in admission to the SC/ST candidates. The Institution ensures due representation from both genders and weaker sections like IRDP and takes steps to encourage the gender equity as it is co-educational institute. There is an exemption of the tuition fee from the students having more than 40% disability and the girl students.

6.4 Welfare schemes for

Teaching	As per the norms decided by the HP Government
Non teaching	As per the norms decided by the HP Government
Students	Scholarships are awarded to SC/ST/OBC students

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable.

6.11 Activities and support from the Alumni Association

--

6.12 Activities and support from the Parent – Teacher Association

> Parent-Teacher Association meeting is conducted where the parents are informed about the progress of their wards. The association also helps in generating the funds to improve the infrastructure and pay for the remuneration of teachers as guest faculties.

6.13 Development programmes for support staff

> The support staffs are encouraged to use computer available in the college and in the office as the college admission is computer based.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> NSS and Rovers and Rangers Unit engage in tree plantation to make the campus clean and green.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ➢ The college campus has been made ICT friendly and Wi-Fi enabled to promote state-of-the art-learning. The faculty and the students have been provided free access to the ICT resources in order to hone their knowledge and skills.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Please see 2.15 above

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> ➢ Students have been provided access to interdisciplinarity in choice of subjects as per the CBCS pattern adopted by the affiliating university. Proper back-up support in terms of books and other resources has been provided to the students. The ICT infrastructure in the college has been augmented to provide support services for examination and result management.
> ➢ The tradition of maintaining an active institution-community interface has been maintained through the agency of bodies like NSS, NCC, R&R, etc. to generate awareness about cross-cutting issues like social and gender equity, environmental protection public health and cleanliness.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4   Contribution to environmental awareness / protection

> Tree plantation drives, awareness rallies and cleanliness programmes were undertaken

7.5   Whether environmental audit was conducted?

Yes		No	√

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> No please

8.   Plans of institution for next year

> - Formulation of plan of action for spending second instalment of RUSA grants
>
> - Upgradation of college library by increasing seating capacity
>
> - More avenues for students to engage in community services
>
> - Sensitizing students about ecological and environmental issues
>
> - Formation of language lab in the college
> - To adopt a Student Charter for a healthy interaction between the institution and its students.

Name: Dr. Gulshan Mahajan   *Name: Dr. Kamal Kant*

Dated:25/08/2017   *Dated: 25/08/2017*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Government College Karsog: Handbook of Information-cum-Prospectus 2015-16

ADMISSION SCHEDULE (2015-16)

For admission to First Semester in the College, the schedule for the session 2015-16:

Deposit of duly filled in forms for admission in the College	11th June to 18th June, 2015
Display of First Merit List	18th June, 2015 (at 5:00PM)
Deposit of fees in the College	19th & 20th June, 2015
Display of Second Merit List	22th June, 2015 (at 10:00AM)
Deposit of fees by students admitted on the basis of second Merit List	22nd - 25th June , 2015
Admission on 'First Come First Serve' for vacant seats and deposit of fees	25th -30th June, 2015

Admission Schedule (for admission to BA/ B Sc/ B Com III and V Semesters)

Period	Remarks
11th June to 20th June, 2015	Without late fee
21st June to 30th June, 2015	With late fee of Rs. 10.00 per day

Note: The students are advised to get their admission in III and V Semesters by 15th June, 2015 to avoid any problems in depositing fees and in the light of commencement of their Semester Examination from 16th June, 2015.

Vacation Schedule

Period	Days
Summer Break (20th May to 9th June, 2015)	21
Festival Break (9th November to 21st November, 2015)	13
Winter Break (1st January, 2016 to 31st January, 2016)	31

Minor Tests Schedule

Period		Dates
Odd Semester (I, III & V Semester)	First Minor Test	31st August to 4th September, 2015
	Second Minor Test	13th to 17th October, 2015
Even Semester (II, IV & VI Semester)	First Minor Test	14th to 18th March, 2016
	Second Minor Test	25th to 29th April, 2016

SCHEDULE OF OTHER ACTIVITIES (2015-16)

1.	Commencement of Regular Classes	21st June, 2015
2.	Address to the students by the Principal	25th June, 2015
3.	PTA General House	11th July 2015 at 12:00 Noon
4.	Functions / Competitions by different subject societies	Once in every two months
5.	College Sports Meet	4th September, 2015
6.	Workshop on Communication / Soft Skills	14th & 15th September, 2015
7.	Inter-University Sports & Youth Festival	As per University Schedule
8.	Celebration of Days	
	i. Hindi *Diwas*	14th September, 2015
	ii. NSS Day	24th September, 2015
	iii. Flag Day (R&R)	7th November, 2015
	iv. National Education Day	11th November, 2015
	v. NCC Day	21st November, 2015
	vi. World AIDS Day	1st December, 2015
	vii. Red Cross Day	8th May, 2016

विद्यया ऽमृतमश्नुते

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