



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Government College Karsog
• Name of the Head of the institution	Dr. Gulshan Mahajan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01907222116
• Mobile no	9418033424
• Registered e-mail	karsoggc@gmail.com
• Alternate e-mail	gul.mahajan@gmail.com
• Address	Karsog
• City/Town	Mandi
• State/UT	Himachal Pradesh
• Pin Code	175011
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **Himachal Pradesh University**
- Name of the IQAC Coordinator **Mr. Pankaj Gupta**
- Phone No. **01907222116**
- Alternate phone No. **09816733444**
- Mobile **07018574100**
- IQAC e-mail address **karsoggc@gmail.com**
- Alternate Email address **gul.mahajan@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.gckarsog.edu.in>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.gckarsog.edu.in/Prospectus.aspx>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.49	2011	16/09/2011	15/09/2016
Cycle 2	B	2.10	2018	03/07/2018	02/07/2023

6. Date of Establishment of IQAC **20/07/2010**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	SCDP	STATE GOVERNMENT	17-08-2021	20,00,000/-

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Organizing of Faculty Development Programme The IQAC conducted a special 'One Week Faculty Development Programme' w.e.f August 02, 2021 to August 07, 2021 to make the faculty members skilled in knowing required knowledge of NAAC. It aimed at focusing on each Criterion (I to VII), SWOT Analysis of Institution and GeM purchase etc. The faculty members became efficient in recognizing ins and outs of the above said matters. ? Creating of drinking water facility and increase of bandwidth The college created a drinking water facility by installing 3000 ltr water storage tank with Eureka-forbs industrial pre tank filters on the upper storey of the building so that the students may have fresh water. The bandwidth of the college was increased from 10 mpbs to 500 mpbs. ? Purchase of folk instruments The College also purchased many local folk instruments which will surely preserve our local culture and make students became able to play these instruments and win many prizes in various competitions like Youth Festivals. ? To start ADD ON CUURSES The College started two new ADD ON Course "Account executives" and "Social Media Manager" under the agis of Himachal Vikas Kaushal Nigam to make the students skill oriented ? To celebrate year long "AZADI KA AMRIT MAHOTSAV" The college performed many activities and competitions throughout the year and celebrated it with full enthusiasm.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To start classes in hybrid mode(online as well as offline)</p>	<p>and the institution conducted the offline classes successfully and also conducted few online classes in courses having large strength.</p>
<p>Organizing a Special One Week Faculty Development Programme (FDP)</p>	<p>The IQAC conducted a special 'One Week Faculty Development Programme' w.e.f August 02, 2021 to August 07, 2021 to make the faculty members skilled in knowing required knowledge of NAAC. It was aimed at focusing on each Criterion (I to VII), SWOT Analysis of Institution and GeM purchase etc. The faculty members became efficient in recognizing ins and outs of the above said matters</p>
<p>To finalise the structural drawings of proposed administrative block</p>	<p>The request was made to the Chief architect for the design of new administrative block and he made the design as per the requirement of the institution. The IQAC was satisfied with design and the decision was taken to take up matter with HPPWD for its working drawing to start the work.</p>
<p>Creating new water storage capacity along-with Eureka-forbs industrial grades pre Tank filters for the students</p>	<p>The college created a drinking water facility by installing 3000 ltr water storage tank with Eureka-forbs industrial pre tank filters on the upper storey of the building so that the students may have fresh water and IQAC was satisfied with the work</p>
<p>Installing new sitting facilities to the students within the college premises</p>	<p>In order to provide better sitting facilities to the students in the vicinity of the college building, new sitting</p>

	iron benches has been installed at appropriate places
Overhauling the classroom infrastructure with new energy efficient LED lighting and repairing of old students desks	To make the classroom up-to-date, 342 sitting desks were repaired and placed in the classrooms also new LED lights worth Rs 57400/- were installed at appropriate places.
Installation of a new LED video conferencing panel with advanced teaching-learning aids in Conference room	A new LED panel has been installed in Conference room for video conferencing with necessary add-ons
Purchase of new books, a few reference books in the Library	Reference books for the students of PG and UG (255 No.) have been purchased for Rs 1,49,615/- and registered for the updation of the Library. Besides, the subscription of N-LIST INFLIBNET has also been taken once again.
Installation of five new high fiber internet connection of 500 mbps speed in the college campus	High fiber internet connection of 500 mbps speed in the college were installed which will unfailingly augment digital knowledge of the students
Purchase of Local Folk Instruments for the students to preserve of local culture under "Vocal for Local"	Different folk instruments for an amount of Rs.1,74,200/- were purchased and it was the outcome of this that our student bagged prizes in the folk orchestra competition of Himachal Pradesh University
Starting new ADD ON Courses for the students	The College started two new ADD ON Course "Account executives" and "Social Media Manager" under the agis of Himachal Vikas Kaushal Nigam to make the students skill oriented
Organizing counseling session / webinar for the girls on theme of Cyber crimes and Women rights	In order to sanitize girls' students about cyber crime and women rights, the collage organized counselling

	session/webinar.
To celebrate year long AZADI KA AMRIT MAHOTSAV	Different activities and competitions were organised during the year to celebrate it.

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	24/11/2022
15.Multidisciplinary / interdisciplinary	
<p>Interdisciplinary/multidisciplinary approaches combine the theories, methods, and analytical framework of two or more disciplines to address a variety of discipline-related issues. The affiliating Himachal Pradesh University, introduced the CBCS system, which is largely interdisciplinary in nature. At the time of admission, the college gives the students the freedom to choose the subject of their choice. To give students exposure to disciplines outside of their main courses, the college also offers general elective courses in the third year of BA/B.Com programmes.</p>	
16.Academic bank of credits (ABC):	

Academic bank of credits (ABC) is a credit facility originally envisaged by the Government of India in the New Education Policy 2020. A digital infrastructure will be built as part of the plan to store the academic credits that students from the nation's numerous higher education institutions have acquired. Since the college is affiliated to Himachal Pradesh University, which is in the process of implementing new education policy and academic bank of credit facility.

17.Skill development:

The CBCS system adopted by the college offers a variety of skill-enhancement courses under various undergraduate courses, including soft skills, business communications, samachar sankalan, karyalyee Hindi, rangalekh avam rangmanch, sericulture, legislative support, apiculture, mushroom cultivation, statistical methods, etc. The college also offers options to take courses that would improve one's skills, such as environmental studies, writing, Hindi Bhasha, and Sampreshan, among others.

The Language Lab established by the college proved to be successful to develop speaking skills and provide students with knowledge of phonetics. An online admissions/examination portal has also been set up to make the admissions/examination process easier and help students familiarize themselves with IT skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating Indian knowledge appropriately Indian knowledge systems are properly integrated into our curriculum through content that is incorporated in many of our courses. This includes teaching in Indian language and culture, local folk. Departments such as Sanskrit, Hindi, English, History, Music, Science, and Sociology actively share information on these subjects to develop an understanding of modernity within the broader context of tradition. Besides, a significant part of the curriculum is accessible in Hindi and other regional languages in the classroom. The college promotes local folklore and instruments by teaching students how to play such instruments and also promoting this traditional folklore at various inter college forum competitions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The syllabus of UG and PC classes is designed by the affiliating Universities, which has clearly defined the outcomes of different courses. These outcomes are also available on college website and

we endeavor to meet the objectives of these courses. The college tries to assess the success of these outcomes by evaluating our students' performance through CCA, seminar, class tests and so on, to see whether some of these outcomes are in harmony with the expectations of the college and the students.

20.Distance education/online education:

The college is affiliated to Himachal Pradesh University and it always follows the curriculum designed by the University. There is provision of gaining credits through SWAYAM, in which students can attain a few credits through these online courses.

Furthermore, this year the offline classes have become operational but institution continued the studies in hybrid mode, where the regular classes were mixed with online classes for those courses where the student strength is very large using 'Great-Learning' platform.

The college is also a study centre of IGNOU, where learner can enroll and complete his or her degree. The staff of the college offers the counseling classes of this study centre.

Extended Profile

1.Programme

1.1	189
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2336
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	556
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	710
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	27
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	36
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	25.48
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	107
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic calendar is prepared and published in the prospectus and the faculty ensures well-planned curriculum delivery as per the guidelines. For effective implementation of curriculum teachers use a variety of ICT enabled teaching techniques. The teachers also assess the students' growth and progress through assignment, class test, group discussion, quiz, presentations through class seminar and project. In order to assess the progress of students, the Mid-Term Tests are conducted after the completion of 70% of syllabi. Based on the students' performance on the above activities, 30 marks are credited to their final awards. The answer sheets are checked and shown to the students for clarification and then teachers discuss the question papers in detail to them. The CCA is displayed on the notice board for objections, if any. Further, the CCA is uploaded on the University portal by the respective teachers. Seminars are conducted where invited speakers guide the students about the nuances of respective subjects. Institution has well-established labs of different subjects in which students understand practicality of these concepts.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.gckarsog.edu.in/images/-2096984874Prospectus-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares academic calendar in the beginning of each academic year and the institution insures effective implementation of the above. The whole format of academic calendar is discussed with all the faculty members in staff meetings and with students in Induction programme. The clubs and various societies help in the effective implementation of the academic calendar. For the Continuous Internal Evaluation (CIE), there is a procedure of Internal Assessment which is of thirty marks (15+10+5). The internal examinations are conducted before the end of every year which includes theory paper of fifteen marks. The class assignments, class tests, presentations are also taken by teachers carrying ten marks. Depending upon the percentage of

attendance above the minimum 75 criteria, up to five marks are allotted to the students. The internal assessments are then displayed for the students' objections, if any. Once all the objections are resolved the final CIE is uploaded in the university portal by teachers of their respective subjects and finally, verified by the Principal of the college. Bottom of Form

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.gckarsog.edu.in/images/-2096984874Prospectus-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

119

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting concerns are included in the institution's curriculum. Students' academic schedules include subjects like "Society in India," "Sociology of the Environment," and others that address moral principles, human values, and business ethics. All undergraduate students must take the "Environmental Science" course, which raises awareness of environmental issues such as

resource conservation, preservation of flora and fauna, issues with non-biodegradable materials, and sustainable living. In order to instill in the students fundamental moral and social values, the college also commemorates a number of significant holidays. These holidays include Women's Day, Gandhi Jayanti as Swatch Bharat, Environment Day, Science Day, World AIDS Day etc. The institution's social responsibility programme includes blood donations, plantation drives, and organic farming. Besides, the college started to make the faculty members equipped with certain skills through which many initiatives were taken like FDP and Programmes 'Teach and Reach'. The College organized functions under the banner of Road Safety Club to make the students aware about the road Softy laws.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

118

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.gckarsog.edu.in
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2336

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

235

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through tests and questions in classroom. After the mid-term test, the answer sheets are evaluated and the slow and fast learners are identified. The teacher then puts extra effort by arranging special classes for the slow learners, although these classes are meant for slow learners but others can also join voluntarily.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2336	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The entire Academic process of planning, delivery of Curriculum and assignment is designed to be student centric. The teaching learning process in the college is conducted through interaction between students and teachers and group discussion in the classrooms. Questions/ Quiz were put during teachings and the answers from all students and instantaneously analyzed. The assignments and class tests to students were given and then analyzed. CCA seminars of students were taken and also many students participated in various competitions. To make students aware of various steps of democracy, many students were attached to polling booths in collaboration with election department. A Few students were attached with local administration under Election Commission under project "SVEEP " for making the voters aware about the voting rights and its importance in democracy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.gckarsog.edu.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year the teaching learning process was through hybrid mode i.e., offline and online through the "Great-Learning" portal. The use of digital board, PPT presentation using share screen mode, The teachers also used whatsapp groups for effective sharing of PDF material of their subjects. A few teachers also used Language Lab to make themselves acquainted with the phonetics and its importance in day to day life.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

27

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is fully transparent and strictly as per guidelines of Himachal Pradesh University, Shimla. The internal assessment for all courses is of 30 marks. Out of 30 marks, 15 marks are of house examinations and 10 marks are for monthly class test, quiz, assignments and seminars. There are 5 marks for class attendance which are computed as follows: Attendance 95% and Above-5 Marks, 90% - 95% will be given 4 marks, 85% To 90% will be given 3 marks, 80% To 85% will be given 2 marks and 75% to 80% will be given 1 mark only. This technique is motivating students to attend the entire lectures with enthusiasm. The final marks obtained by the student are displayed on the notice board for objection if any. Once the objections are resolved the final CIE is uploaded in the university portal by the respective subject teacher and finally verified by the Principal of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of internal assessment is fully transparent and strictly as per guidelines of Himachal Pradesh University, Shimla. The internal assessment for all courses is of 30 marks. Out of 30 marks, 15 marks are of house examinations and 10 marks are for monthly class test, quiz, assignments and seminars. There are 5 marks for class attendance which are computed as follows: Attendance 95% and Above-5 Marks, 90% - 95% will be given 4 marks, 85% To 90% will be given 3 marks, 80% To 85% will be given 2 marks and 75% to 80% will be given 1 mark only. This technique is motivating students to attend the entire lectures with enthusiasm. The final marks obtained by the student are displayed on the notice board for objection if any. Once the objections are resolved the final CIE is uploaded in the university portal by the respective subject teacher and finally verified by the Principal of the college.

The internal evaluation (CCA) in the college is completely transparent. The standard established in the college follows the University's instructions: Faculty members brief the students on the many steps involved in the examination procedure at the start of each session. The students are informed well in advance of the exam schedules. After the exam, the evaluation sheets are shown to the students within 15 days for verification, and grievances, if any, are resolved at once. Since CCA is a component of assessment, adequate care is done to ensure that no complaint is unresolved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is committed to clearly develop all round development of the students. The course outcomes of all courses have already been displayed on the college website. An orientation programme is done every year in the beginning of session and all the students are apprised of the objectives and expected outcomes of their programmes. Students are also educated and provided with detailed syllabus and course outcomes in classes of the respective courses by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gckarsog.edu.in/download/Learning-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course is delivered in classes, keeping these outcomes in mind and then frequent test / assignment / midterm test / seminars are conducted to evaluate the understanding level of students. Extra classes are conducted by the departments if the student lags in these outcomes. The final outcome also indicates how well pupils have learned, and the institution arranges the following session accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gckarsog.edu.in/download/Learning-Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

666

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.gckarsog.edu.in/Annual_reports.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gckarsog.edu.in/images/1861136121Feedback%20Form%202021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an ecosystem for innovation and other initiatives for creation and transfer of knowledge. Our college has fostered a culture of numerous outreach initiatives for knowledge development and transmission. The college features a central library that is well-equipped, and INFLIBNET providing online access to e-books and e-journals. The College publishes an annual magazine namely "Kamaksha" every year. It aims at making the students become able to express their creative, innovative and analytical views with regards to various issues. For the benefit of the students, the college has developed a Career Guidance, Counseling and Placement unit. The Cell's members are always available to help students choose appropriate vocations in a variety of sectors. The college encourages students to participate in a variety of extracurricular activities. The establishment of numerous clubs and societies, such as the Eco-Club, Literary Club, Dramatic Club, and Road Safety Club, has been crucial in the dissemination of knowledge through seminars, youth festivals,

group discussions, brain storming, role playing, and many other activities to equip and inspire students for their overall development. A language lab has been established for the students who are eager to improve their personality and speaking abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.gckarsog.edu.in
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organised many awareness campaigns, workshops, rallies, and road shows on topics such as cleanliness, the environment and tree planting, gender sensitization, traffic rule awareness, digital payments, health awareness, etc. During the Lok Sabha byelection, the R&R unit of the college started "Shat Pratishat Matdaan" campaign as part of the SVEEP programme. The unit also participated in vaccination drives in public locations like bus stand and hospitals. NSS and R&R units gathered plastic waste for reuse as part of the "Aazadi Ka Amrit Mahotsav" campaign in the context of social services. On December 2, 2021, the students observed National Pollution Central Day, during which 7 kg of plastic garbage was collected. They also took part in many extinction activities like, community services in Mamleshwar Mandir, Ram Mandir and Maa Durga temple in Sanarli. In addition, the students of NSS collected books as part of the Gyanodaya

mission and distributed them to needy ones. Above all, our students also assisted the persons with specially able in the zonal hospital Karsog. The above activities leads the volunteers to have values of social responsibility. Also, as part of the "Swachh Bharat Mission," students have been actively volunteering to keep the campus clean.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/Annual_reports.aspx
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

829

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities for teaching- learning. viz.,

- The college has 17 classrooms out of which 3 are smart classrooms, a separate conference Hall with LED facilities and an examination room/multi-purpose hall for teaching learning.
- The college has 17 classrooms out of which 3 are smart classrooms, a separate conference Hall with LED facilities and an examination room/multi-purpose hall for teaching learning.
- The college also has a library with more than 13731 books, 30 magazines and 6 newspapers. 10 internet enabled computer terminals for e-books and e-content discovery through INFLIBNET etc.
- ICT laboratories with 103 computer terminals with internet facility and wi fi campus for teaching learning. One Language- cum- career lab having 21 systems for developing communication and inter-personal skills of students.
- Further every department of the institution is equipped with Staff cabin with ICT facility.

- Adequate labs of Physics, Geography, Zoology, Botany, Chemistry are available for teaching learning and hand-on practice.
- Computerized administrative office for student support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The Institution has adequate facilities for cultural activities, sports (indoor, outdoor) and gym etc. The college organizes a few sports competitions in nearby playground. The College encourages sports activities by providing indoor and outdoor games facilities to the students. The indoor games include Chess, badminton, table tennis, carom, boxing etc. Whereas outdoor games like Kabaddi, Kho-Kho, volleyball, Cricket etc. There is a Gym for the sports persons.
- To conduct cultural activities in the college, there is a cultural committee. This committee organized many cultural programs during this year. Some interesting programs by the committee are debate, rangoli, painting, mehendi, quiz, model and poster-making, essay[1]writing, slogan-writing, sangeet and drama preparation etc.
- The Dramatic Club of the college trains the students towards the nuances of acting and drama. There is a separate room for Music activities. The main focus remains to train students in local folk songs, dances etc. There are various local traditional and other music-equipments in the college like Scale changer, harmonium, Tabla, Key-board, Dhol, Nagara, Karnaal, Sitaar, Narshinga, Casio, Gujhu, shahnai etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

837932

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college is partially automated with Soul software, version 2.0 and the process of complete automation is in pipeline. The college library has 13,731 books and has subscribed several newspapers and magazines in English and Hindi. The library has 10 computer systems with a speed of 500 Mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.gckarsog.edu.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

170

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides IT facilities to all students in the campus. This makes students and faculty well equipped with modern technology. It helps in improving academic excellence of the students. ICT facilities are given prime importance while utilizing Government grants. The college regularly updates computers and internet speed.

The library, ICT laboratories, faculty ICT resource centre, faculty cabins, laboratories are well connected with Wi-Fi/ internet connections. Library is having reprographic facilities within the campus. The Language -cum-career lab has also been developed having 21 systems for improving communication and interpersonal skills of students with latest software. College main office is automated with necessary software for fee collection, student admission and support, finance and accounts etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.gckarsog.edu.in/

4.3.2 - Number of Computers

107

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1176031

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a systematic procedure for the maintenance and operation of physical, academic and support facilities such as laboratory, library, sports hall, computers, classrooms, etc. At each session, all departments present a list of equipment to be repaired and new acquisitions, while unusable or broken items are periodically removed as per government norms. Every Academic and support facility is analyzed every year by physical stock verification. The supporting staff sanitizes the infrastructures and also looks after the plants.

The students are motivated to minimize the use of plastic to make plastic free campus. The volunteers of NSS, NCC and R&R organize many awareness programmes to keep college and nearby surroundings clean and green. The ICT infrastructure and other laboratories are maintained by supporting staff members. The library committee and In[1]charge of Library keeps the library well maintained. The

sports Infrastructure and campus furniture are maintained time to time whereas the college building is maintained by building Fund Committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in/Annual_reports.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

208

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.gckarsog.edu.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1468

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1468

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

273

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Various student committees/clubs operate at the college, demonstrating student representation and participation in various administrative, extra-curricular and extra-curricular activities. The college has student body (CSCA) whose representatives are responsible for representing any issues related to academics/non-academics before the concerned committee or head of the Institution. The units of NSS, NCC and R&R organize various task solving activities for the holistic development of the students. Each student is assigned role to accomplish it. Students have strong representations in all cultural and sports committees and help in organizing events. Major events include subject society functions, Annual Sports Competition and Annual cultural event. The Students take part in supporting the administration and management of hostel affairs. The college has a girls' hostel where students gather and form its Mess Committee. A hostel warden is assigned a duty to develop decision-making power among the students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

542

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

With a focus on the welfare of students and the college, the college established the Alumni Association in 2009-2010. Every year, the Alumni gather on campus to reminisce about their time spent in the college. Many Alumni of the college hold prominent positions in a variety of professions after passing their graduation, such as politics, education, literature, sports, agriculture, business, social work, and public speaking. The Association contributes in following way:

- Experts deliver guest lectures on a range of topics on behalf of the Association.
- It helps to organize educational visits for the students.
- It also gives details on the employment options that are accessible in each industry.
- The pupils are encouraged to pursue higher education.
- The college gives alumni a chance to talk to and share their experiences with students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to achieve "excellence and attain noble character through education". The mission statements of the institution are -

- To contribute richly to the development of the quality of the life of rural youths.
- To foster value based qualities like discipline, character building, humility and commitment.
- To encourage curiosity, innovative approach and scientific temperament.
- To incorporate high-tech techniques to enhance the skills of the students.
- To stimulate academic activity with integrated personality development.

The college is the only Higher Education institution in this rural area and its strength is increasing every year. Before the opening of this institution only a few residents of the area have the access to higher education. The scenario has changed after opening of this institution. Now there are many students who passed from this institution and are now serving in the local areas. This is what the institution has changed the life of local youth. The academic calendar is prepared in such a way as to achieve overall development of students. The institution is committed to provide modern infrastructure, updated library and ICT facilities to its students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution defines the decentralization of work by delegating promoting participatory At the beginning of each academic session various committees like College Governance (RUSA), Admission committee, IQAC, House Examination committee, Discipline committee, Library committee, Canteen committee, Hostel committee, CSCA advisory, Campus Beautification committee, Scholarship committee, Anti Ragging Committee, Career Counselling Cell, College website, Sports committee, Time-Table Committee and College Magazine committee etc. are constituted for smooth working during academic year. Besides, a few committees are formed for smooth functioning of club and societies events time to time. These committees are fully empowered to take necessary financial approval from the Principal and execute the plan chalked out by the IQAC. The College also involves the faculty members (teaching and non-teaching) along with other stakeholders in various activities related to the development of the Institution. Apart from this other committees are also formed every year to execute the assigned work. Students are also involved in participative management as president of CSCA becomes a bridge between administration and the students. This year, CSCA could not be formed due to post COVID 19 circumstances.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/Prospectus.asp <u>x</u>
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic and perspective plan is effectively deployed in the following manner;

- At the beginning of the session, IQAC prepared the annual plan and academic calendar of the institution. It is implemented through various committees under the guidance of IQAC. The strategic/future plan is implemented in phased manner during the year.
- Online admission portal remains functional during the beginning of the session for making admission process hassle-

free.

- University approved curriculum is strictly followed and faculty members are encouraged to participate in online short term courses, Orientation Programmes, Refreshers Courses etc. to enhance their skills. This year for the completion of the syllabus, we used hybrid method i.e. online and offline simultaneously.
- The Development Plan focuses on the current needs in terms of infrastructure in college campus. It was executed with the help of various Government agencies.
- Under the guidance of IQAC, faculty helps students to participate in online/ virtual events and they are also encouraged to provide selfless services to community and to work in collaboration with local administration.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The government sets policies and rules for education institutions through the Department of Higher Education. The head of the institution follows these rules and regulations in letter and spirit, using the institution's resources to do so. The Education Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructures etc. The policies and guidelines are followed in the institution by the regular communication between Principal and Director of Higher Education.

The day-to-day administrative affairs of the College are managed by the Principal with the assistance of various committees consisting of teaching and nonteaching staff. The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities. The Bursar assists the Principal in day-to-day financial matters, however financial audit is done by Auditor General Office. The college delegates the power among the different committees. Decentralization efficient and functioning of the institution in all aspects of

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Link to Organogram of the institution webpage	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution seeks to effectively implements the welfare schemes for the teaching and Non-teaching faculties in the following manners:

- The College is a Government institution and all the Government facilities such as Medical reimbursement, Casual Leave, Earned Leave, Study leave, Maternity & Paternity Leave, and Medical Leaves are provided to the regular employees. The employees can also avail academic leaves to attend FDP such as Orientation and Refresher courses, short term courses, conference, symposium, workshops, seminars etc. for the career development. The employees are also entitled to Gratuity, Pension, Commutation of Pension, Earned Leave encashment etc on retirement. The employees are also subscribed to GPF/NPS as per Government norms.
- The staff secretary is selected by the faculty members who

acts as a bridge between staff and Principal. He handles Staff Fund which is being used for the welfare of teachers.

- The college provides staff room, staff cabins, library and Wi-Fi for teaching and non-teaching staff.
- The college has a Staff Grievance Redressal Cell to address the issues and grievances of the staff.
- The institution provides infrastructure facilities for conducting meeting of Staff Associations.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. It provides a feedback of the faculty member. It helps them in understanding the changing needs of students.

The performance of the teaching and non-teaching staff is done as per the Performance Appraisal System of UGC and related API (Academic Performance Indicators). The Performa for this purpose is designed by the Department of Higher Education. The teaching and non-teaching employees fill up the same for the year along with supporting documents wherever applicable. The ACR is verified by the Principal and sent to the Directorate of the Higher Education. Based on the ACR the promotion and carrier advancement are provided to employee.

Another system is feedback from students which is analyzed by the Evaluation Committee and is communicated to the respective employee for further improvement in his/her profession.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has an Internal Audit System in which all the bills and vouchers are routed through Bursar. A committee is also formed to do the needful things for the removal of audit Para which includes recovery from the concerned employee, getting ex-post-facto sanction from higher authorities etc. The college clears all audit objections raised by the auditors before the next audit by producing the supporting documents or by making recoveries.

The college is a Government institution and, hence, all the expenditure is also audited by the Government bodies. All the Government funds which include salary and arrears, Pensions, medical reimbursement, TA bills are audited by Auditor General Himachal Pradesh. Besides, Collection and expenditure of Fees and funds is audited by the local audit department of Himachal Pradesh Government. Furthermore, the grants like RUSA, UGC, NSS and NCC are audited by the Chartered Accountant.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution obtaining

- The fees from the students are received as per the government norms which are major part of funds available with the institution. Apart from that institution approaches to the higher authorities from time to time to get additional grant for its major projects. The institution also receives grants from RUSA for its infrastructure developments.
- For the optimal utilization of funds, institution has a well-defined procedure like formation of Annual Plan which includes infrastructure maintenance and development for the better teaching-learning environment. This plan is presented before IQAC and the committees are formed for its execution. The committee takes the help of PWD for major projects while minor repairs and purchasing are done as per the procedure laid down in Himachal Pradesh Finance Rules. The bills are then submitted which are verified by Bursar and final payments are released. Finally, all bill vouchers are

audited by the local audit department of H P Government and Accountant General Himachal Pradesh.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of the college contributed significantly for institutionalizing the quality assurance strategies and processes in the following ways:

- At the beginning of the new session, IQAC formalizes the academic and infrastructural development plan of the educational institution, which is analyzed at the end of the session, and new plans for the next session are also prepared.
- The IQAC organizes short-term courses for the faculty. Eminent educationists and resource persons from different fields are invited to deliver lecture on career counseling of the students.
- The IQAC also plans different extension activities with the help of NCC, NSS and R&R to promote cultural, educational and social values among the students.
- The IQAC plans for the delivery of the curriculum designed by the affiliating university which is prepared and published in the prospectus. This includes mid-term tests, class tests, seminars, projects, quiz and viva.
- It also plans for the celebration of different days of national and international importance by organizing different competitions like debate, declamation, poster[1]making, slogan-writing, rangoli formation etc. for the overall development of the students.
- IQAC also lays emphasis on different sports activities and ensure student participation in inter and intra college competitions. Annual Sports Meet is also organized to identify the talents of the students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the beginning of the session the IQAC makes the plan regarding teaching learning process and various committees are formed to execution the same. The Principal, who is also the head of IQAC, convenes periodic meetings with these committees to monitor the work assigned to them. Apart from this, to examine the learning outcome of the student's periodic class tests and mid-term tests are conducted and further teaching is planned accordingly.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gckarsog.edu.in/Annual_reports.aspx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to promote gender equity in the college, the college has taken various steps. The institution has a Gender Equity Cell and Women Cell which works in the direction of promotion of gender equity. All the rules and guidelines of Government to promote gender equity are strictly followed. The students can seek Redressal of their issues from the committee members. There separate facilities for girls like girls common room, separate toilets for girls and the toilet is being equipped with sanitary napkin vending machines and an incinerator. Even girl's hostel is also there. There are separate units of rangers and NCC, 50% seats in NSS for girls, special quota for single girl child, and scholarships as per Government norms. All the units are headed by male and female staff equally. All inter-college sports are there for boys and girls equally. The institution also has a mechanism to address different gender equity issues if any. In order to promote education amongst female students the college has exempted them of tuition fees and a seat is reserved for the single girl child. Moreover, CCTV is being used to monitor the campus. The women cell of the college also organised a webinar titled as "Women Rights and cyber Crime against Women" on date 10th December, 2021. On 8th March, 2022 the Women Cell also organised various competitions like Slogan Writing, Poster Making, Solo Dance, etc.

File Description	Documents
Annual gender sensitization action plan	https://www.gckarsog.edu.in/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gckarsog.edu.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different ways to dispose off the wastes of the college. Green and yellow dustbins have been installed for collecting biodegradable and non-biodegradable waste in the college campus. The waste which is recyclable is auctioned and money collected is deposited in college funds. The liquid wastes and chemical wastes are buried in the ground in a pit. The wastes which are not destroyed by burning is placed in a pit and burnt on Sundays. Besides, the College does not have any hazardous chemicals as waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following **1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College institutionalized inclusiveness by extending equitable access to the students from socially disadvantaged communities and women through the following means:

- The college is committed to provide priorities in admission**

to socially and economically weaker sections and girls as per the Government norms.

- The impact of this inclusive policy is observable from the percentage of admission of students from Scheduled Caste Communities and Other Backward Communities (OBC).
- Many students who are associated with socially disadvantaged communities and economically weaker section (IRDP) are eligible for various government scholarships.
- The college has various Clubs and Societies laying emphasis on equality among the all students. In order to maintain cultural, religious and linguistic harmony, many local religious traditions and rituals are documented and presented in the cultural functions.
- The institution organizes various functions widening cultural horizon and appreciating different local traditions.
- In the college Divyangjan pupils are given access to special facilities like wheelchairs and ramps.
- Special restroom facilities have been provided in the college premises. During the examination, scribes are arranged for the needy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from imparting professional academic education, the institution inculcates a feeling of oneness among the student community through various practices and programs.

- The college has taken Green Initiative aiming at neutralizing the Greenhouse Gas emissions.
- The College ensures that the students participate very enthusiastically in all activities. The College celebrated the Independence Day, Republic Day, Voter's Day, Samvidhan Divas etc. The students have also participated in Elocution and Quiz contest with all insights which in turn contributed to the ideal constitutional values, fundamental duties and rights of Indian citizens.

- The NSS, NCC and R&R units of the college inculcate values among the students by arranging blood donation camps, social services, plantation drives and awareness campaigns in different fields.
- The students were engaged in programs like expert talks and seminars etc., which have enriched the awareness about these aspects.
- Women' Day is celebrated to provide an outlet and equal respect for women.
- Institution has organized student centric activities to promote awareness about various aspects of Indian citizenship. The institution provides the opportunity for the first year students in conducting one day Induction program for inculcating among them rights, duties and responsibilities towards institution and society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gckarsog.edu.in/
Any other relevant information	https://www.gckarsog.edu.in/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events and festivals. These festivals implant seed of Nationalism and Patriotism among students of the college. The institution organises these events with great enthusiasm to commemorate the ideology of nationalism and pay tribute to our great national leaders.

- In addition to academics, extracurricular activities are also emphasized. For this purpose, an annual calendar of various activities is prepared.
- The college organizes International Yoga Day, Hindi Divas, Flag Day, NCC Day, National Sports Day, Teachers' Day, Science Day, World Theatre Day, International Day of Non-Violence, World AIDS Day, Anti Tobacco Day, World Harmony Day, World Water Day, World Thinking Day; Red Cross Day etc. to foster nationalistic and democratic fervor among the students.
- The college provides opportunities to Students to take part in inter University Sports and Youth festival as per University schedule.
- Every year, various other activities like declamation, debates, essay writings are organised by different Societies and Clubs of the college.
- In order to have gender equality, the college celebrates 8th March as Women Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Co-curricular and academic pursuits are blended to provide priority to a student's overall development in the college. It fosters a sense of purpose and social responsibility among students through NCC, NSS, R&R, and other Clubs and Societies to ensure student engagement.

Best practice 1

One of the best practices was executed by R & R unit of the college which started a campaign to counter Corona Virus under the programme "Scout fight against Corona 2.0". Almost 96 Rovers and Rangers took part in this campaign that made the people of the nearby villages aware about the pandemic. The unit worked so honestly that Governor of Himachal Pradesh awarded the college with 'Award of Excellence' for serving the society selflessly during COVID 19 Pandemic.

Best practice 2

The volunteers of NSS brought laurels to the college by providing platforms like "Meri Paathshala" and "Digital Mission Coroware" in which the students were taught through online mode when these students could not come to the college owing to COVID-19. The volunteers also made the doubts of people clear concerning vaccine and motivated them to get vaccinated during the ghastly pandemic.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness:

The NSS unit of the college started Mission Gyanodaya with the goal of providing books to underprivileged students and the general public. The mission has emerged as an avenue of learning for the underprivileged section of the society. The mission has so far collected and distributed 1000 books and simultaneously visited rural areas to teach underprivileged students. Initiated by the students of this college, the mission has presently grown to a state-level stature involving various schools and colleges. As of now, this mission is presently active in 8 districts of Himachal Pradesh- Shimla, Mandi, Una, Kangra, Solan, Sirmour, Hamirpur, and Bilaspur.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic calendar is prepared and published in the prospectus and the faculty ensures well-planned curriculum delivery as per the guidelines. For effective implementation of curriculum teachers use a variety of ICT enabled teaching techniques. The teachers also assess the students' growth and progress through assignment, class test, group discussion, quiz, presentations through class seminar and project. In order to assess the progress of students, the Mid-Term Tests are conducted after the completion of 70% of syllabi. Based on the students' performance on the above activities, 30 marks are credited to their final awards. The answer sheets are checked and shown to the students for clarification and then teachers discuss the question papers in detail to them. The CCA is displayed on the notice board for objections, if any. Further, the CCA is uploaded on the University portal by the respective teachers. Seminars are conducted where invited speakers guide the students about the nuances of respective subjects. Institution has well-established labs of different subjects in which students understand practicality of these concepts.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.gckarsog.edu.in/images/-2096984874Prospectus-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares academic calendar in the beginning of each academic year and the institution insures effective implementation of the above. The whole format of academic calendar is discussed with all the faculty members in staff meetings and with students in Induction programme. The clubs and various societies help in the effective implementation of the academic calendar. For the Continuous Internal Evaluation

(CIE), there is a procedure of Internal Assessment which is of thirty marks (15+10+5). The internal examinations are conducted before the end of every year which includes theory paper of fifteen marks. The class assignments, class tests, presentations are also taken by teachers carrying ten marks. Depending upon the percentage of attendance above the minimum 75 criteria, up to five marks are allotted to the students. The internal assessments are then displayed for the students' objections, if any. Once all the objections are resolved the final CIE is uploaded in the university portal by teachers of their respective subjects and finally, verified by the Principal of the college. Bottom of Form

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.gckarsog.edu.in/images/-2096984874Prospectus-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

119

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting concerns are included in the institution's curriculum. Students' academic schedules include subjects like "Society in India," "Sociology of the Environment," and others that address moral principles, human values, and business ethics. All undergraduate students must take the "Environmental Science" course, which raises awareness of environmental issues such as resource conservation, preservation of flora and fauna, issues with non-biodegradable materials, and sustainable living. In order to instill in the students fundamental moral and social values, the college also commemorates a number of significant holidays. These holidays include Women's Day, Gandhi Jayanti as Swatch Bharat, Environment Day, Science Day, World AIDS Day etc. The institution's social responsibility programme includes blood donations, plantation drives, and organic farming. Besides, the college started to make the faculty members equipped with certain skills through which many initiatives were taken like FDP and Programmes 'Teach and Reach'. The College organized functions under the banner of Road Safety Club to make the students aware about the road Softy laws.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

118

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.gckarsog.edu.in
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2336

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

235

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through tests and questions in classroom. After the mid-term test, the answer sheets are evaluated and the slow and fast

learners are identified. The teacher then puts extra effort by arranging special classes for the slow learners, although these classes are meant for slow learners but others can also join voluntarily.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2336	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The entire Academic process of planning, delivery of Curriculum and assignment is designed to be student centric. The teaching learning process in the college is conducted through interaction between students and teachers and group discussion in the classrooms. Questions/ Quiz were put during teachings and the answers from all students and instantaneously analyzed. The assignments and class tests to students were given and then analyzed. CCA seminars of students were taken and also many students participated in various competitions. To make students aware of various steps of democracy, many students were attached to polling booths in collaboration with election department. A Few students were attached with local administration under Election Commission under project "SVEEP " for making the voters aware about the voting rights and its importance in democracy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.gckarsog.edu.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year the teaching learning process was through hybrid mode i.e., offline and online through the "Great-Learning" portal. The use of digital board, PPT presentation using share screen mode, The teachers also used whatsapp groups for effective sharing of PDF material of their subjects. A few teachers also used Language Lab to make themselves acquainted with the phonetics and its importance in day to day life.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

27

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The mechanism of internal assessment is fully transparent and strictly as per guidelines of Himachal Pradesh University, Shimla. The internal assessment for all courses is of 30 marks. Out of 30 marks, 15 marks are of house examinations and 10 marks are for monthly class test, quiz, assignments and seminars. There are 5 marks for class attendance which are computed as follows: Attendance 95% and Above-5 Marks, 90% - 95% will be given 4 marks, 85% To 90% will be given 3 marks, 80% To 85% will be given 2 marks and 75% to 80% will be given 1 mark only. This technique is motivating students to attend the entire lectures with enthusiasm. The final marks obtained by the student are displayed on the notice board for objection if any. Once the objections are resolved the final CIE is uploaded in the university portal by the respective subject teacher and finally verified by the Principal of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism of internal assessment is fully transparent and strictly as per guidelines of Himachal Pradesh University, Shimla. The internal assessment for all courses is of 30 marks. Out of 30 marks, 15 marks are of house examinations and 10 marks are for monthly class test, quiz, assignments and seminars. There are 5 marks for class attendance which are computed as follows: Attendance 95% and Above-5 Marks, 90% - 95% will be given 4 marks, 85% To 90% will be given 3 marks, 80% To 85% will be given 2 marks and 75% to 80% will be given 1 mark only. This technique is motivating students to attend the entire lectures with enthusiasm. The final marks obtained by the student are displayed on the notice board for objection if any. Once the objections are resolved the final CIE is uploaded in the university portal by the respective subject teacher and finally verified by the Principal of the college.

The internal evaluation (CCA) in the college is completely transparent. The standard established in the college follows the University's instructions: Faculty members brief the

students on the many steps involved in the examination procedure at the start of each session. The students are informed well in advance of the exam schedules. After the exam, the evaluation sheets are shown to the students within 15 days for verification, and grievances, if any, are resolved at once. Since CCA is a component of assessment, adequate care is done to ensure that no complaint is unresolved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is committed to clearly develop all round development of the students. The course outcomes of all courses have already been displayed on the college website. An orientation programme is done every year in the beginning of session and all the students are apprised of the objectives and expected outcomes of their programmes. Students are also educated and provided with detailed syllabus and course outcomes in classes of the respective courses by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gckarsog.edu.in/download/Learning-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course is delivered in classes, keeping these outcomes in mind and then frequent test / assignment / midterm test / seminars are conducted to evaluate the understanding level of students. Extra classes are conducted by the departments if the student lags in these outcomes. The final outcome also

indicates how well pupils have learned, and the institution arranges the following session accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gckarsog.edu.in/download/Learning-Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

666

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.gckarsog.edu.in/Annual_reports.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gckarsog.edu.in/images/1861136121Feedback%20Form%202021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an ecosystem for innovation and other initiatives for creation and transfer of knowledge. Our college has fostered a culture of numerous outreach initiatives for knowledge development and transmission. The college features a central library that is well-equipped, and INFLIBNET providing online access to e-books and e-journals. The College publishes an annual magazine namely "Kamaksha" every year. It aims at making the students become able to express their creative, innovative and analytical views with regards to various issues. For the benefit of the students, the college has developed a Career Guidance, Counseling and Placement unit. The Cell's members are always available to help students choose appropriate vocations in a variety of sectors. The college encourages students to participate in a variety of extracurricular activities. The establishment of numerous clubs and societies, such as the Eco-Club, Literary Club, Dramatic Club, and Road Safety Club, has been crucial in the dissemination of knowledge through seminars, youth festivals, group discussions, brain storming, role playing, and many other activities to equip and inspire students for their overall development. A language lab has been established for the students who are eager to improve their personality and speaking abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
2	
File Description	Documents
URL to the research page on HEI website	https://www.gckarsog.edu.in
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
03	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
02	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organised many awareness campaigns, workshops, rallies, and road shows on topics such as cleanliness, the environment and tree planting, gender sensitization, traffic rule awareness, digital payments, health awareness, etc. During the Lok Sabha byelection, the R&R unit of the college started "Shat Pratishat Matdaan" campaign as part of the SVEEP programme. The unit also participated in vaccination drives in public locations like bus stand and hospitals. NSS and R&R units gathered plastic waste for reuse as part of the "Aazadi Ka Amrit Mahotsav" campaign in the context of social services. On December 2, 2021, the students observed National Pollution Central Day, during which 7 kg of plastic garbage was collected. They also took part in many extinction activities like, community services in Mamleshwar Mandir, Ram Mandir and Maa Durga temple in Sanarli. In addition, the students of NSS collected books as part of the Gyanodaya mission and distributed them to needy ones. Above all, our students also assisted the persons with specially able in the zonal hospital Karsog. The above activities leads the volunteers to have values of social responsibility. Also, as part of the "Swachh Bharat Mission," students have been actively volunteering to keep the campus clean.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/Annual_report_s.aspx
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

829

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities for teaching- learning. viz.,

- The college has 17 classrooms out of which 3 are smart classrooms, a separate conference Hall with LED facilities and an examination room/multi-purpose hall for teaching learning.
- The college has 17 classrooms out of which 3 are smart classrooms, a separate conference Hall with LED facilities and an examination room/multi-purpose hall for teaching learning.
- The college also has a library with more than 13731 books, 30 magazines and 6 newspapers. 10 internet enabled computer terminals for e-books and e-content discovery through INFLIBNET etc.
- ICT laboratories with 103 computer terminals with internet facility and wi fi campus for teaching learning. One Language- cum- career lab having 21 systems for developing communication and inter-personal skills of students.
- Further every department of the institution is equipped with Staff cabin with ICT facility.
- Adequate labs of Physics, Geography, Zoology, Botany, Chemistry are available for teaching learning and hand-on practice.
- Computerized administrative office for student support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The Institution has adequate facilities for cultural activities, sports (indoor, outdoor) and gym etc. The college organizes a few sports competitions in nearby playground. The College encourages sports activities by providing indoor and outdoor games facilities to the students. The indoor games include Chess, badminton, table tennis, carom, boxing etc. Whereas outdoor games like Kabaddi, Kho-Kho , volleyball, Cricket etc. There is a Gym for the sports persons.
- To conduct cultural activities in the college, there is a cultural committee. This committee organized many cultural programs during this year. Some interesting

programs by the committee are debate, rangoli, painting, mehendi, quiz, model and poster-making, essay[1]writing, slogan-writing, sangeet and drama preparation etc.

- The Dramatic Club of the college trains the students towards the nuances of acting and drama. There is a separate room for Music activities. The main focus remains to train students in local folk songs, dances etc. There are various local traditional and other music-equipments in the college like Scale changer, harmonium, Tabla, Key-board, Dhol, Nagara, Karnaal, Sitaar, Narshinga, Casio, Gujhu, shahnai etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

837932

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college is partially automated with Soul software, version 2.0 and the process of complete automation is in pipeline. The college library has 13,731 books and has subscribed several newspapers and magazines in English and Hindi. The library has 10 computer systems with a speed of 500 Mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.gckarsog.edu.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

170

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college provides IT facilities to all students in the campus. This makes students and faculty well equipped with modern technology. It helps in improving academic excellence of the students. ICT facilities are given prime importance while utilizing Government grants. The college regularly updates computers and internet speed.

The library, ICT laboratories, faculty ICT resource centre, faculty cabins, laboratories are well connected with Wi-Fi/ internet connections. Library is having reprographic facilities within the campus. The Language -cum-career lab has also been developed having 21 systems for improving communication and inter-personal skills of students with latest software. College main office is automated with necessary software for fee collection, student admission and support, finance and accounts etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.gckarsog.edu.in/

4.3.2 - Number of Computers

107

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1176031

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a systematic procedure for the maintenance and operation of physical, academic and support facilities such as laboratory, library, sports hall, computers, classrooms, etc. At each session, all departments present a list of equipment to be repaired and new acquisitions, while unusable or broken items are periodically removed as per government norms. Every Academic and support facility is analyzed every year by physical stock verification. The supporting staff sanitizes the infrastructures and also looks after the plants.

The students are motivated to minimize the use of plastic to make plastic free campus. The volunteers of NSS, NCC and R&R organize many awareness programmes to keep college and nearby surroundings clean and green. The ICT infrastructure and other laboratories are maintained by supporting staff members. The library committee and In[1]charge of Library keeps the library well maintained. The sports Infrastructure and campus furniture are maintained time to time whereas the college building is maintained by building Fund Committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in/Annual_reports.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

208

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.gckarsog.edu.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1468

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1468

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

6

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

273

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Various student committees/clubs operate at the college, demonstrating student representation and participation in various administrative, extra-curricular and extra-curricular activities. The college has student body (CSCA) whose representatives are responsible for representing any issues related to academics/non-academics before the concerned committee or head of the Institution. The units of NSS, NCC and R&R organize various task solving activities for the holistic development of the students. Each student is assigned role to accomplish it. Students have strong representations in all cultural and sports committees and help in organizing events. Major events include subject society functions, Annual Sports Competition and Annual cultural event. The Students take part in supporting the administration and management of hostel affairs. The college has a girls' hostel where students gather and form its Mess Committee. A hostel warden is assigned a duty to develop decision-making power among the students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

542

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

With a focus on the welfare of students and the college, the college established the Alumni Association in 2009-2010. Every year, the Alumni gather on campus to reminisce about their time spent in the college. Many Alumni of the college hold prominent positions in a variety of professions after passing their graduation, such as politics, education, literature, sports, agriculture, business, social work, and public speaking. The Association contributes in following way:

- Experts deliver guest lectures on a range of topics on behalf of the Association.
- It helps to organize educational visits for the students.
- It also gives details on the employment options that are accessible in each industry.

- The pupils are encouraged to pursue higher education.
- The college gives alumni a chance to talk to and share their experiences with students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to achieve "excellence and attain noble character through education". The mission statements of the institution are -

- To contribute richly to the development of the quality of the life of rural youths.
- To foster value based qualities like discipline, character building, humility and commitment.
- To encourage curiosity, innovative approach and scientific temperament.
- To incorporate high-tech techniques to enhance the skills of the students.
- To stimulate academic activity with integrated personality development.

The college is the only Higher Education institution in this rural area and its strength is increasing every year. Before the opening of this institution only a few residents of the area have the access to higher education. The scenario has changed after opening of this institution. Now there are many students who passed from this institution and are now serving in the local areas. This is what the institution has changed

the life of local youth. The academic calendar is prepared in such a way as to achieve overall development of students. The institution is committed to provide modern infrastructure, updated library and ICT facilities to its students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution defines the decentralization of work by delegating promoting participatory At the beginning of each academic session various committees like College Governance (RUSA), Admission committee, IQAC, House Examination committee, Discipline committee, Library committee, Canteen committee, Hostel committee, CSCA advisory, Campus Beautification committee, Scholarship committee, Anti Ragging Committee, Career Counselling Cell, College website, Sports committee, Time-Table Committee and College Magazine committee etc. are constituted for smooth working during academic year. Besides, a few committees are formed for smooth functioning of club and societies events time to time. These committees are fully empowered to take necessary financial approval from the Principal and execute the plan chalked out by the IQAC. The College also involves the faculty members (teaching and non-teaching) along with other stakeholders in various activities related to the development of the Institution. Apart from this other committees are also formed every year to execute the assigned work. Students are also involved in participative management as president of CSCA becomes a bridge between administration and the students. This year, CSCA could not be formed due to post COVID 19 circumstances.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/Prospectus.aspx
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic and perspective plan is effectively deployed in the following manner;

- At the beginning of the session, IQAC prepared the annual plan and academic calendar of the institution. It is implemented through various committees under the guidance of IQAC. The strategic/future plan is implemented in phased manner during the year.
- Online admission portal remains functional during the beginning of the session for making admission process hassle-free.
- University approved curriculum is strictly followed and faculty members are encouraged to participate in online short term courses, Orientation Programmes, Refreshers Courses etc. to enhance their skills. This year for the completion of the syllabus, we used hybrid method i.e. online and offline simultaneously.
- The Development Plan focuses on the current needs in terms of infrastructure in college campus. It was executed with the help of various Government agencies.
- Under the guidance of IQAC, faculty helps students to participate in online/ virtual events and they are also encouraged to provide selfless services to community and to work in collaboration with local administration.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The government sets policies and rules for education institutions through the Department of Higher Education. The head of the institution follows these rules and regulations in letter and spirit, using the institution's resources to do so. The Education Secretary is the administrative head of the

institution shouldering the responsibilities of administration, appointments and infrastructures etc. The policies and guidelines are followed in the institution by the regular communication between Principal and Director of Higher Education.

The day-to-day administrative affairs of the College are managed by the Principal with the assistance of various committees consisting of teaching and nonteaching staff. The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities. The Bursar assists the Principal in day-to-day financial matters, however financial audit is done by Auditor General Office. The college delegates the power among the different committees. Decentralization efficient and functioning of the institution in all aspects of

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Link to Organogram of the institution webpage	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution seeks to effectively implements the welfare schemes for the teaching and Non-teaching faculties in the following manners:

- The College is a Government institution and all the Government facilities such as Medical reimbursement, Casual Leave, Earned Leave, Study leave, Maternity & Paternity Leave, and Medical Leaves are provided to the regular employees. The employees can also avail academic leaves to attend FDP such as Orientation and Refresher courses, short term courses, conference, symposium, workshops, seminars etc. for the career development. The employees are also entitled to Gratuity, Pension, Commutation of Pension, Earned Leave encashment etc on retirement. The employees are also subscribed to GPF/NPS as per Government norms.
- The staff secretary is selected by the faculty members who acts as a bridge between staff and Principal. He handles Staff Fund which is being used for the welfare of teachers.
- The college provides staff room, staff cabins, library and Wi-Fi for teaching and non-teaching staff.
- The college has a Staff Grievance Redressal Cell to address the issues and grievances of the staff.
- The institution provides infrastructure facilities for conducting meeting of Staff Associations.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. It provides a feedback of the faculty member. It helps them in understanding the changing needs of students.

The performance of the teaching and non-teaching staff is done as per the Performance Appraisal System of UGC and related API (Academic Performance Indicators). The Performa for this purpose is designed by the Department of Higher Education. The teaching and non-teaching employees fill up the same for the year along with supporting documents wherever applicable. The ACR is verified by the Principal and sent to the Directorate of the Higher Education. Based on the ACR the promotion and carrier advancement are provided to employee.

Another system is feedback from students which is analyzed by the Evaluation Committee and is communicated to the respective employee for further improvement in his/her profession.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has an Internal Audit System in which all the bills and vouchers are routed through Bursar. A committee is also formed to do the needful things for the removal of audit Para which includes recovery from the concerned employee, getting ex-post-facto sanction from higher authorities etc. The college clears all audit objections raised by the auditors before the next audit by producing the supporting documents or by making recoveries.

The college is a Government institution and, hence, all the expenditure is also audited by the Government bodies. All the Government funds which include salary and arrears, Pensions, medical reimbursement, TA bills are audited by Auditor General Himachal Pradesh. Besides, Collection and expenditure of Fees and funds is audited by the local audit department of Himachal Pradesh Government. Furthermore, the grants like RUSA, UGC, NSS and NCC are audited by the Chartered Accountant.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution obtaining

- The fees from the students are received as per the government norms which are major part of funds available with the institution. Apart from that institution approaches to the higher authorities from time to time to get additional grant for its major projects. The institution also receives grants from RUSA for its infrastructure developments.
- For the optimal utilization of funds, institution has a well-defined procedure like formation of Annual Plan which includes infrastructure maintenance and development for the better teaching-learning environment. This plan is presented before IQAC and the committees are formed for its execution. The committee takes the help of PWD for major projects while minor repairs and purchasing are done as per the procedure laid down in Himachal Pradesh Finance Rules. The bills are then submitted which are verified by Bursar and final payments are released. Finally, all bill vouchers are audited by the local audit department of H P Government and Accountant General Himachal Pradesh.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of the college contributed significantly for institutionalizing the quality assurance strategies and processes in the following ways:

- At the beginning of the new session, IQAC formalizes the academic and infrastructural development plan of the educational institution, which is analyzed at the end of the session, and new plans for the next session are also prepared.
- The IQAC organizes short-term courses for the faculty. Eminent educationists and resource persons from different

fields are invited to deliver lecture on career counseling of the students.

- The IQAC also plans different extension activities with the help of NCC, NSS and R&R to promote cultural, educational and social values among the students.
- The IQAC plans for the delivery of the curriculum designed by the affiliating university which is prepared and published in the prospectus. This includes mid-term tests, class tests, seminars, projects, quiz and viva.
- It also plans for the celebration of different days of national and international importance by organizing different competitions like debate, declamation, poster[1]making, slogan-writing, rangoli formation etc. for the overall development of the students.
- IQAC also lays emphasis on different sports activities and ensure student participation in inter and intra college competitions. Annual Sports Meet is also organized to identify the talents of the students.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the beginning of the session the IQAC makes the plan regarding teaching learning process and various committees are formed to execution the same. The Principal, who is also the head of IQAC, convenes periodic meetings with these committees to monitor the work assigned to them. Apart from this, to examine the learning outcome of the student's periodic class tests and mid-term tests are conducted and further teaching is planned accordingly.

File Description	Documents
Paste link for additional information	https://www.gckarsog.edu.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://www.gckarsog.edu.in/Annual_reports.aspx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to promote gender equity in the college, the college has taken various steps. The institution has a Gender Equity Cell and Women Cell which works in the direction of promotion of gender equity. All the rules and guidelines of Government to promote gender equity are strictly followed. The students can seek Redressal of their issues from the committee members. There separate facilities for girls like girls common room, separate toilets for girls and the toilet is being equipped with sanitary napkin vending machines and an incinerator. Even girl's hostel is also there. There are separate units of rangers and NCC, 50% seats in NSS for girls, special quota for single girl child, and scholarships as per Government norms. All the units are headed by male and female staff equally. All inter-college sports are there for boys and girls equally. The institution also has a mechanism to address different gender

equity issues if any. In order to promote education amongst female students the college has exempted them of tuition fees and a seat is reserved for the single girl child. Moreover, CCTV is being used to monitor the campus. The women cell of the college also organised a webinar titled as "Women Rights and cyber Crime against Women" on date 10th December, 2021. On 8th March, 2022 the Women Cell also organised various competitions like Slogan Writing, Poster Making, Solo Dance, etc.

File Description	Documents
Annual gender sensitization action plan	https://www.gckarsog.edu.in/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gckarsog.edu.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different ways to dispose off the wastes of the college. Green and yellow dustbins have been installed for collecting biodegradable and non-biodegradable waste in the college campus. The waste which is recyclable is auctioned and money collected is deposited in college funds. The liquid wastes and chemical wastes are buried in the ground in a pit. The wastes which are not destroyed by burning is placed in a pit and burnt on Sundays. Besides, the College does not have

any hazardous chemicals as waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College institutionalized inclusiveness by extending equitable access to the students from socially disadvantaged communities and women through the following means:

- The college is committed to provide priorities in admission to socially and economically weaker sections and girls as per the Government norms.
- The impact of this inclusive policy is observable from the percentage of admission of students from Scheduled Caste Communities and Other Backward Communities (OBC).
- Many students who are associated with socially disadvantaged communities and economically weaker section (IRDP) are eligible for various government scholarships.
- The college has various Clubs and Societies laying emphasis on equality among the all students. In order to maintain cultural, religious and linguistic harmony, many local religious traditions and rituals are documented and presented in the cultural functions.
- The institution organizes various functions widening cultural horizon and appreciating different local traditions.
- In the college Divyangjan pupils are given access to special facilities like wheelchairs and ramps.
- Special restroom facilities have been provided in the college premises. During the examination, scribes are arranged for the needy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from imparting professional academic education, the institution inculcates a feeling of oneness among the student community through various practices and programs.

- The college has taken Green Initiative aiming at neutralizing the Greenhouse Gas emissions.
- The College ensures that the students participate very enthusiastically in all activities. The College celebrated the Independence Day, Republic Day, Voter's Day, Samvidhan Divas etc. The students have also participated in Elocution and Quiz contest with all insights which in turn contributed to the ideal constitutional values, fundamental duties and rights of Indian citizens.
- The NSS, NCC and R&R units of the college inculcate values among the students by arranging blood donation camps, social services, plantation drives and awareness campaigns in different fields.
- The students were engaged in programs like expert talks and seminars etc., which have enriched the awareness about these aspects.
- Women' Day is celebrated to provide an outlet and equal respect for women.
- Institution has organized student centric activities to promote awareness about various aspects of Indian citizenship. The institution provides the opportunity for the first year students in conducting one day Induction program for inculcating among them rights, duties and responsibilities towards institution and society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gckarsog.edu.in/
Any other relevant information	https://www.gckarsog.edu.in/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events and festivals. These festivals implant seed of Nationalism and Patriotism among students of the college. The institution organises these events with great enthusiasm to commemorate the ideology of nationalism and pay tribute to our great national leaders.

- In addition to academics, extracurricular activities are**

also emphasized. For this purpose, an annual calendar of various activities is prepared.

- The college organizes International Yoga Day, Hindi Divas, Flag Day, NCC Day, National Sports Day, Teachers' Day, Science Day, World Theatre Day, International Day of Non-Violence, World AIDS Day, Anti Tobacco Day, World Harmony Day, World Water Day, World Thinking Day; Red Cross Day etc. to foster nationalistic and democratic fervor among the students.
- The college provides opportunities to Students to take part in inter University Sports and Youth festival as per University schedule.
- Every year, various other activities like declamation, debates, essay writings are organised by different Societies and Clubs of the college.
- In order to have gender equality, the college celebrates 8th March as Women Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Co-curricular and academic pursuits are blended to provide priority to a student's overall development in the college. It fosters a sense of purpose and social responsibility among students through NCC, NSS, R&R, and other Clubs and Societies to ensure student engagement.

Best practice 1

One of the best practices was executed by R & R unit of the college which started a campaign to counter Corona Virus under the programme "Scout fight against Corona 2.0". Almost 96 Rovers and Rangers took part in this campaign that made the people of the nearby villages aware about the pandemic. The

unit worked so honestly that Governor of Himachal Pradesh awarded the college with 'Award of Excellence' for serving the society selflessly during COVID 19 Pandemic.

Best practice 2

The volunteers of NSS brought laurels to the college by providing platforms like "Meri Paathshala" and "Digital Mission Coroware" in which the students were taught through online mode when these students could not come to the college owing to COVID-19. The volunteers also made the doubts of people clear concerning vaccine and motivated them to get vaccinated during the ghastly pandemic.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness:

The NSS unit of the college started Mission Gyanodaya with the goal of providing books to underprivileged students and the general public. The mission has emerged as an avenue of learning for the underprivileged section of the society. The mission has so far collected and distributed 1000 books and simultaneously visited rural areas to teach underprivileged students. Initiated by the students of this college, the mission has presently grown to a state-level stature involving various schools and colleges. As of now, this mission is presently active in 8 districts of Himachal Pradesh- Shimla, Mandi, Una, Kangra, Solan, Sirmour, Hamirpur, and Bilaspur.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plans of Action for next Academic year is

- The conduct various activities to sharpen the creative skills of students.
- To organize Seminars/webinars and Faculty Development Programme (FDP) for faculty and students
- To shift sports' room to new building.
- The work to establish computer application lab is not started hence the committee recommends to forward the case to higher authorities for the necessary financial approval on priority basis.
- The committee plans to start Iron work and floor work with red stone/kota stone in the Auditorium for the welfare of students.
- To repair the furniture and fixture of Library, class rooms and laboratories etc.
- The committee reviewed the NAAC progress for the 3rd cycles and suggests to form committees for different criterion of the SSR and to update the College website.
- To further enhance ICT facilities like upgradation of computers etc. in the college. The committee also decided to replace the batteries of UPS installed in computer lab, library and language lab for better backup.
- To purchase books for the library and necessary instruments and chemicals etc. for science labs.
- The committee recommended replacement of damaged drainage pipes in the Girls Hostel and to establish badminton court and backyard seating area.