

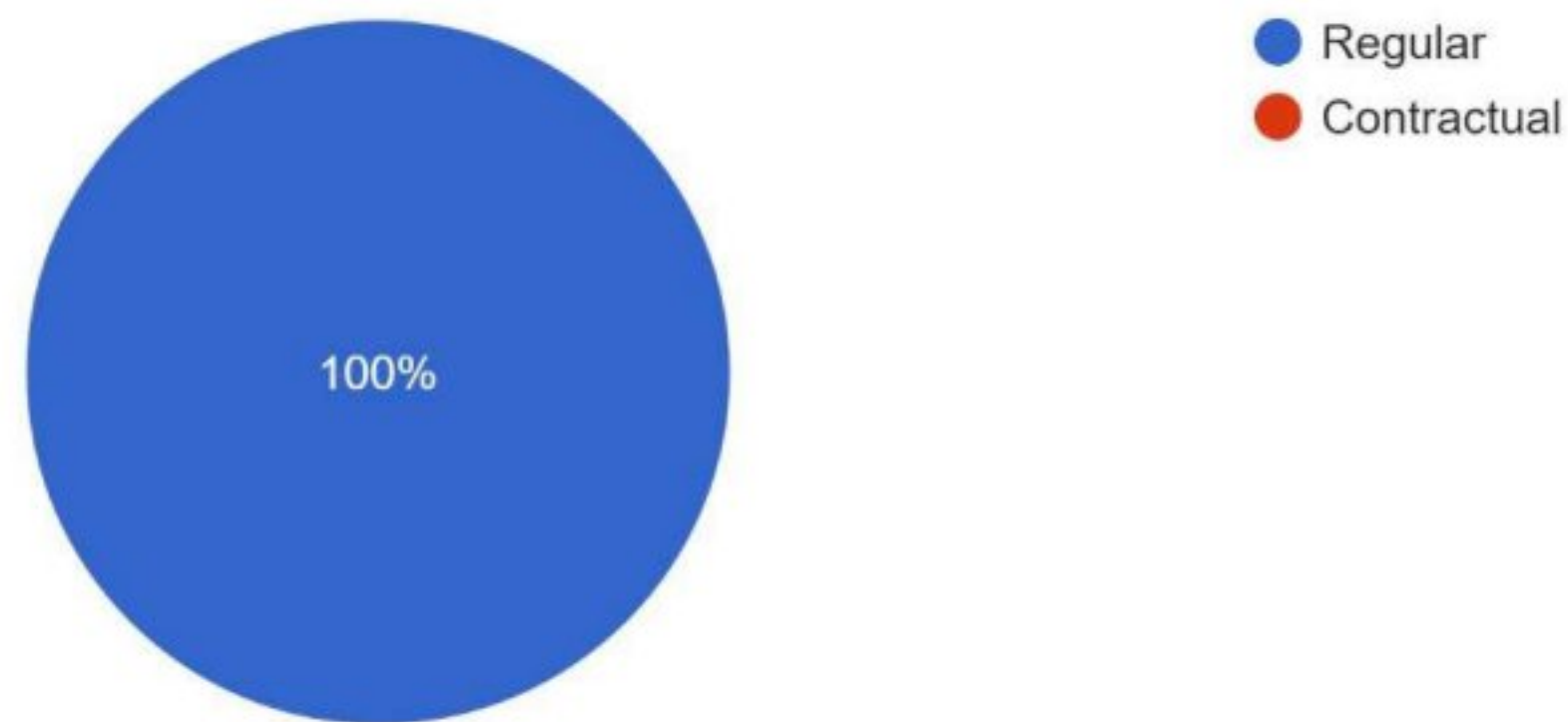
Supporting Staff Feedback and Action taken Report (ATR)

(Session 2022-2023)

Total Responses	12
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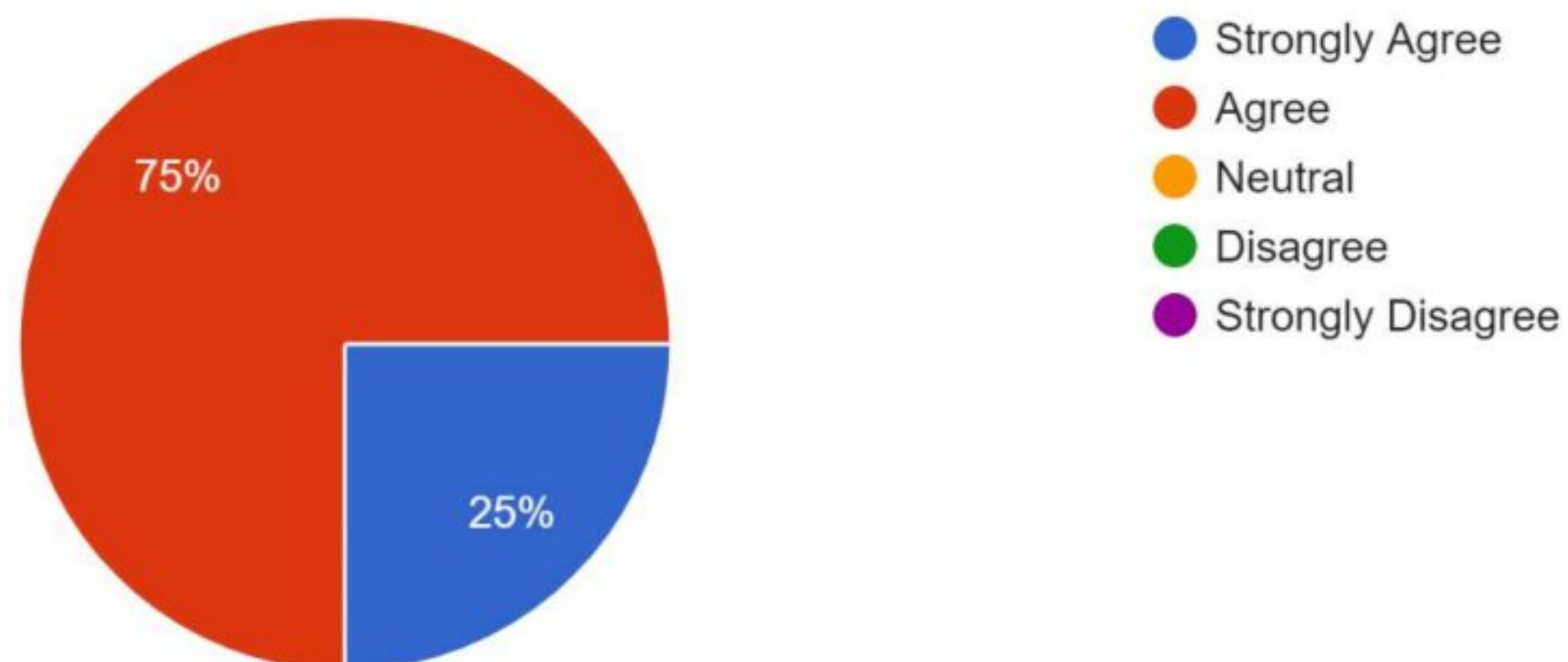
Regular/Contractual:

12 responses



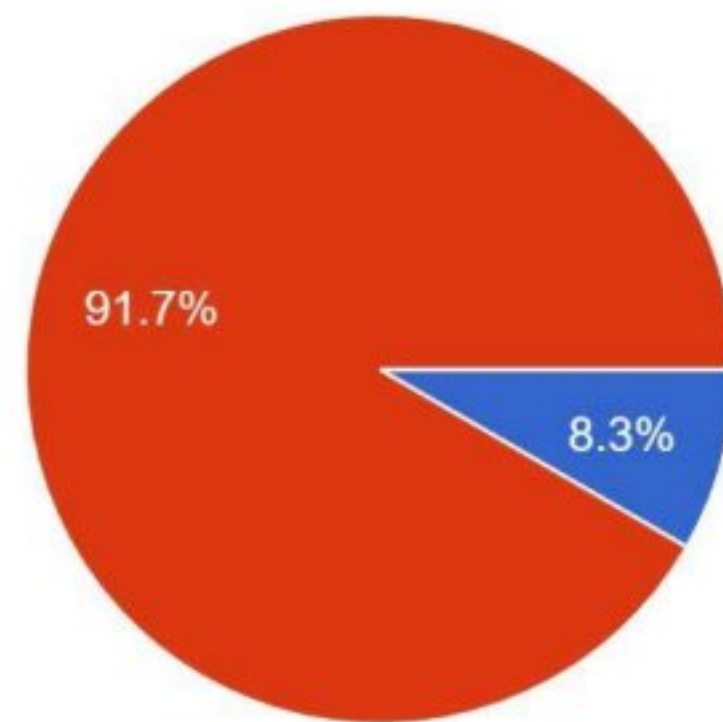
The Procedures followed in the College are effective.

es



The work distribution is fair.

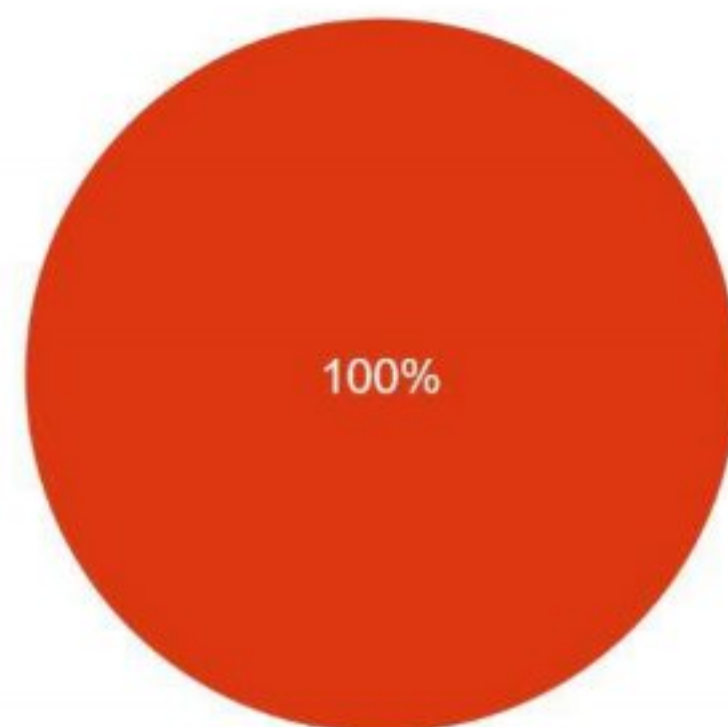
12 responses



- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

The work load is reasonable.

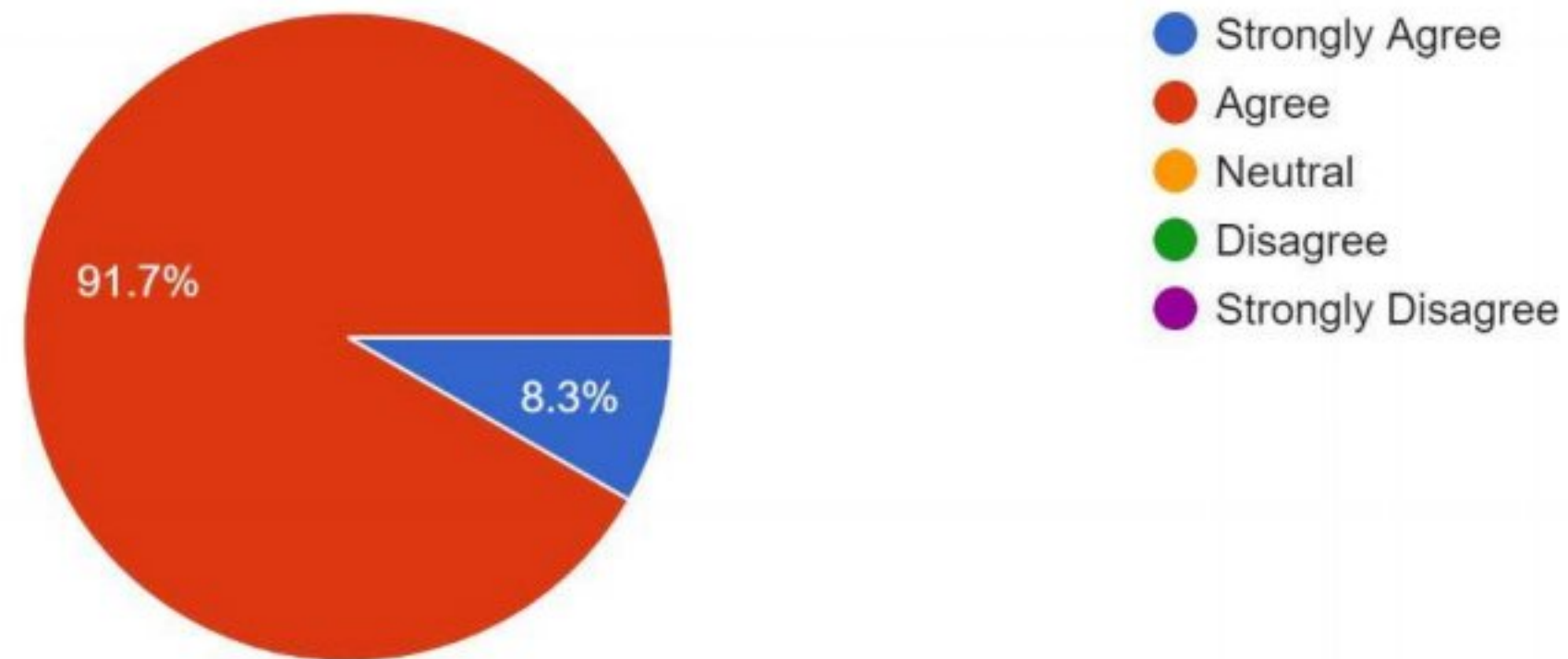
12 responses



- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

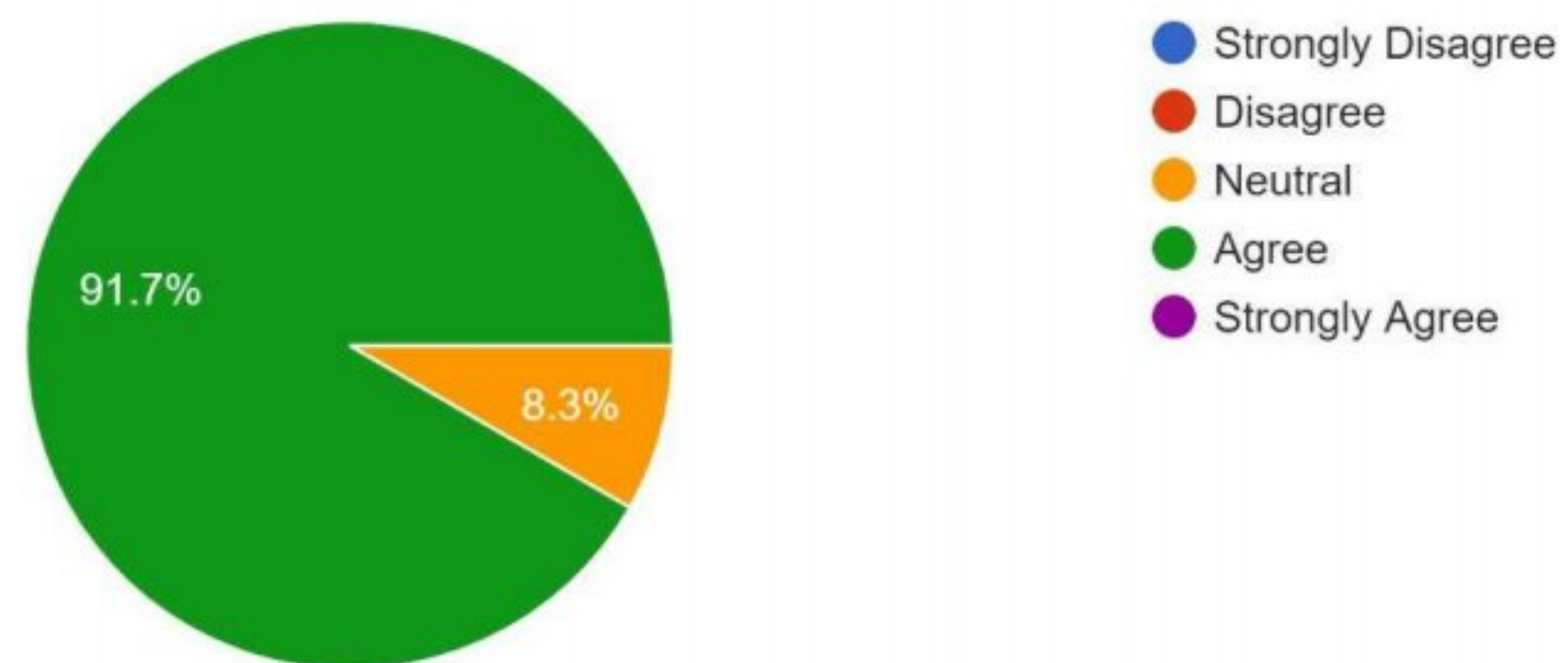
The placement of the employees is as per the job requirements

12 responses



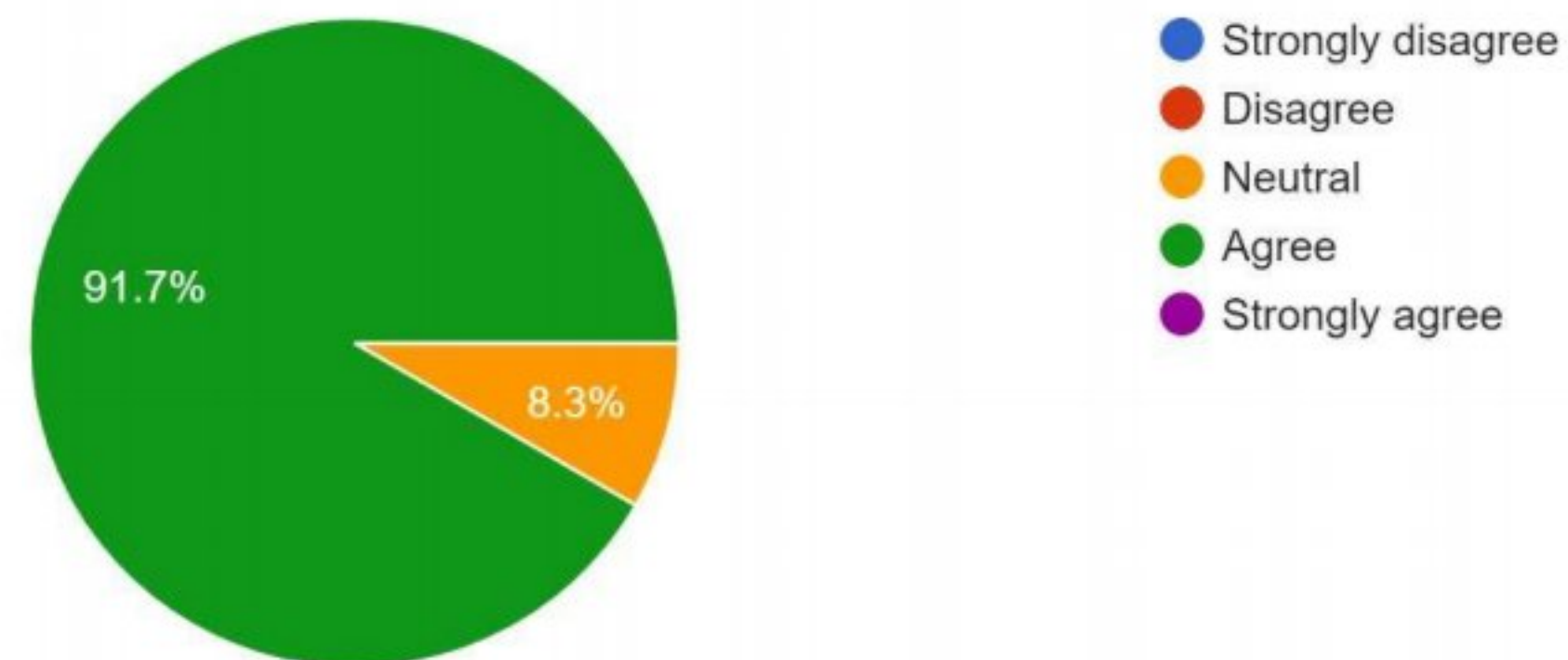
The training programmes organized by the College are helpful.

12 responses



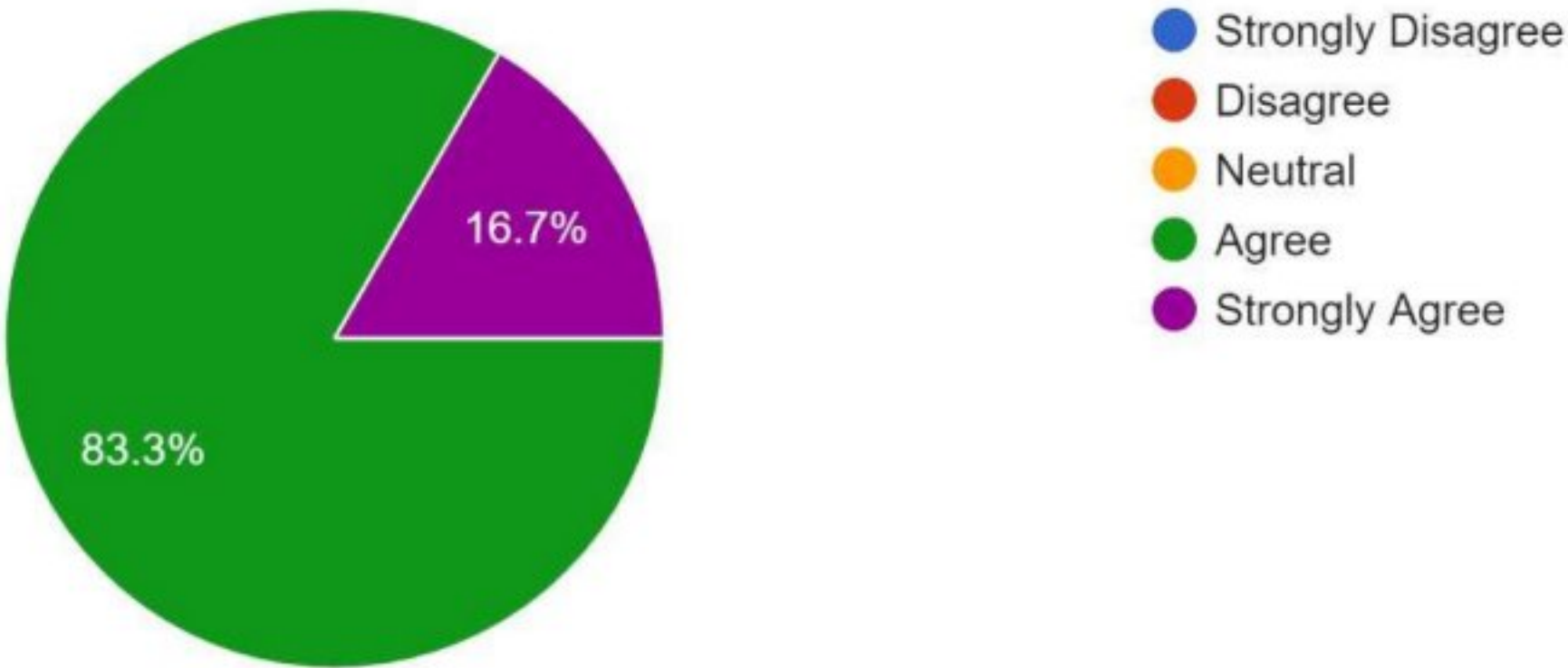
The promotion policies of the DHE are encouraging.

12 responses



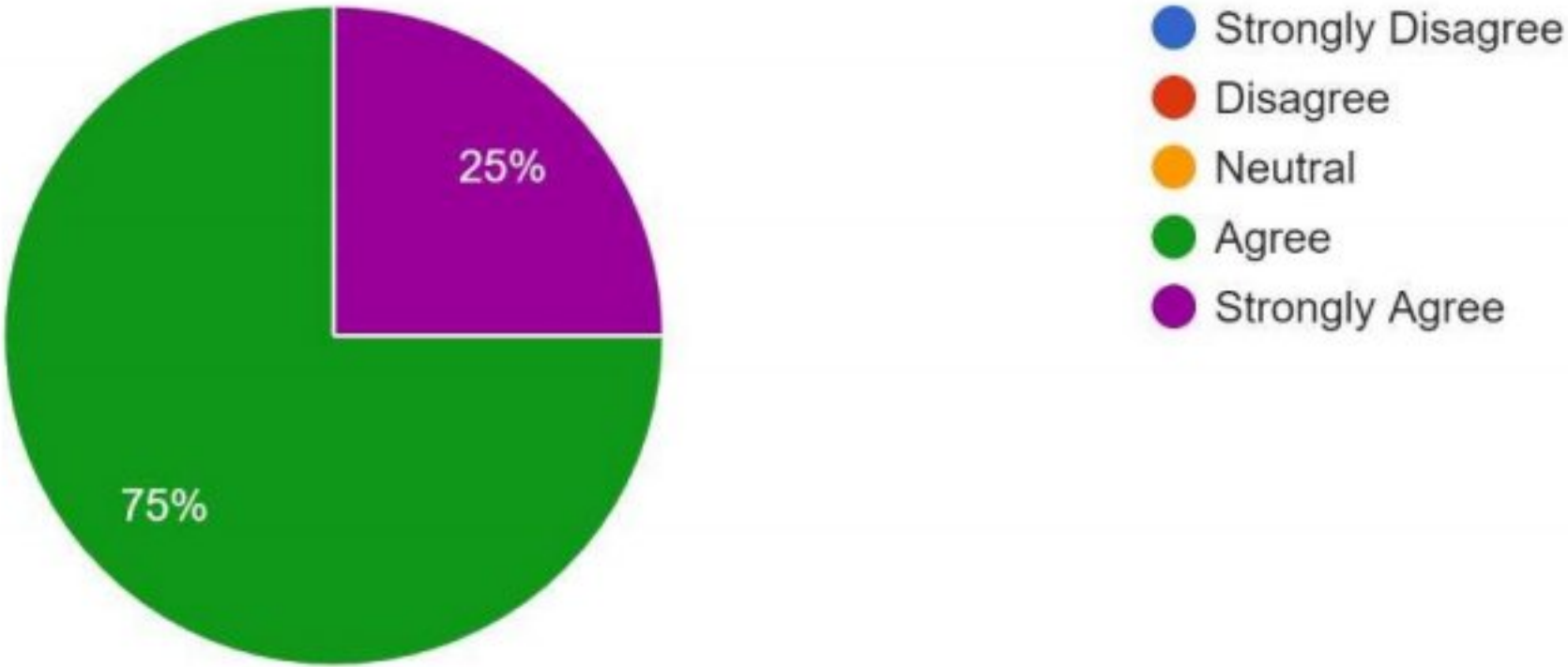
The infrastructure facilities are supporting the work environment.

12 responses



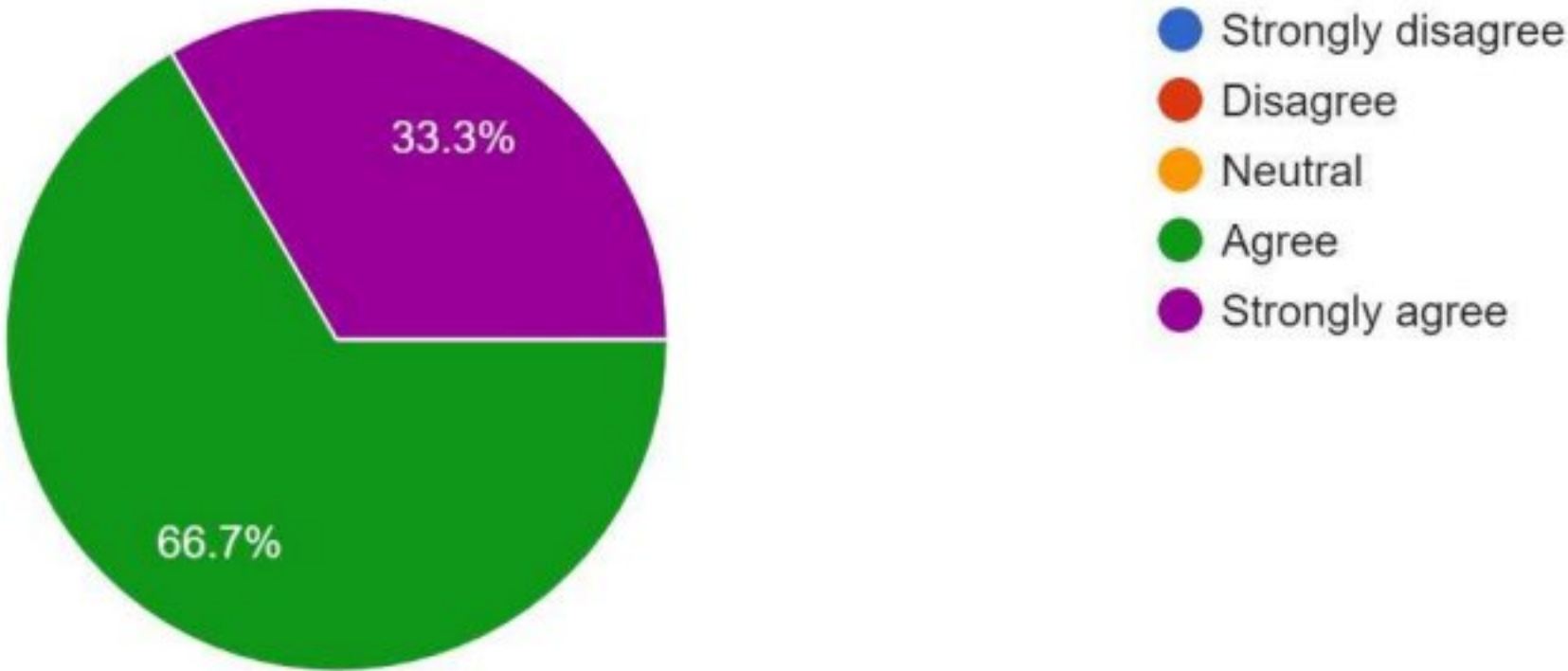
The employees are having clear understanding of their roles and responsibilities.

12 responses



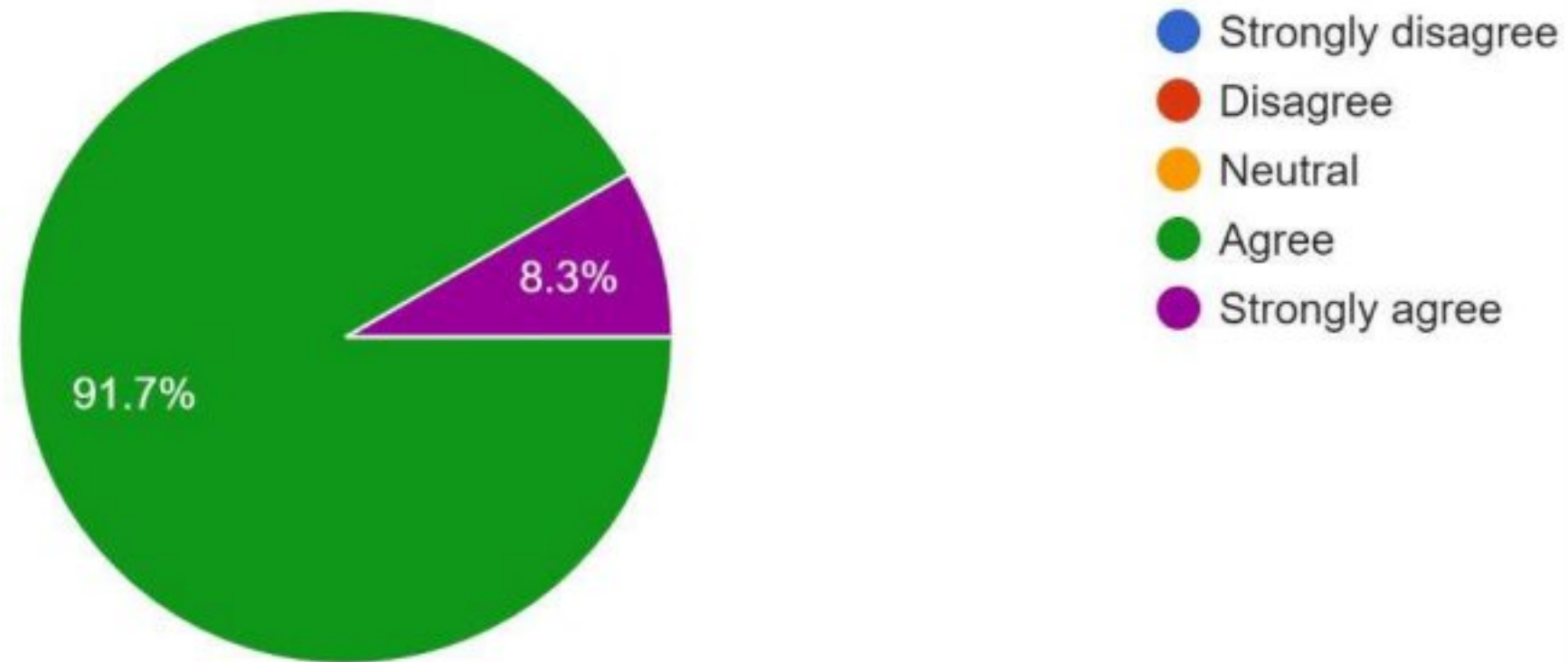
The administration respects women employees and treats them well.

12 responses



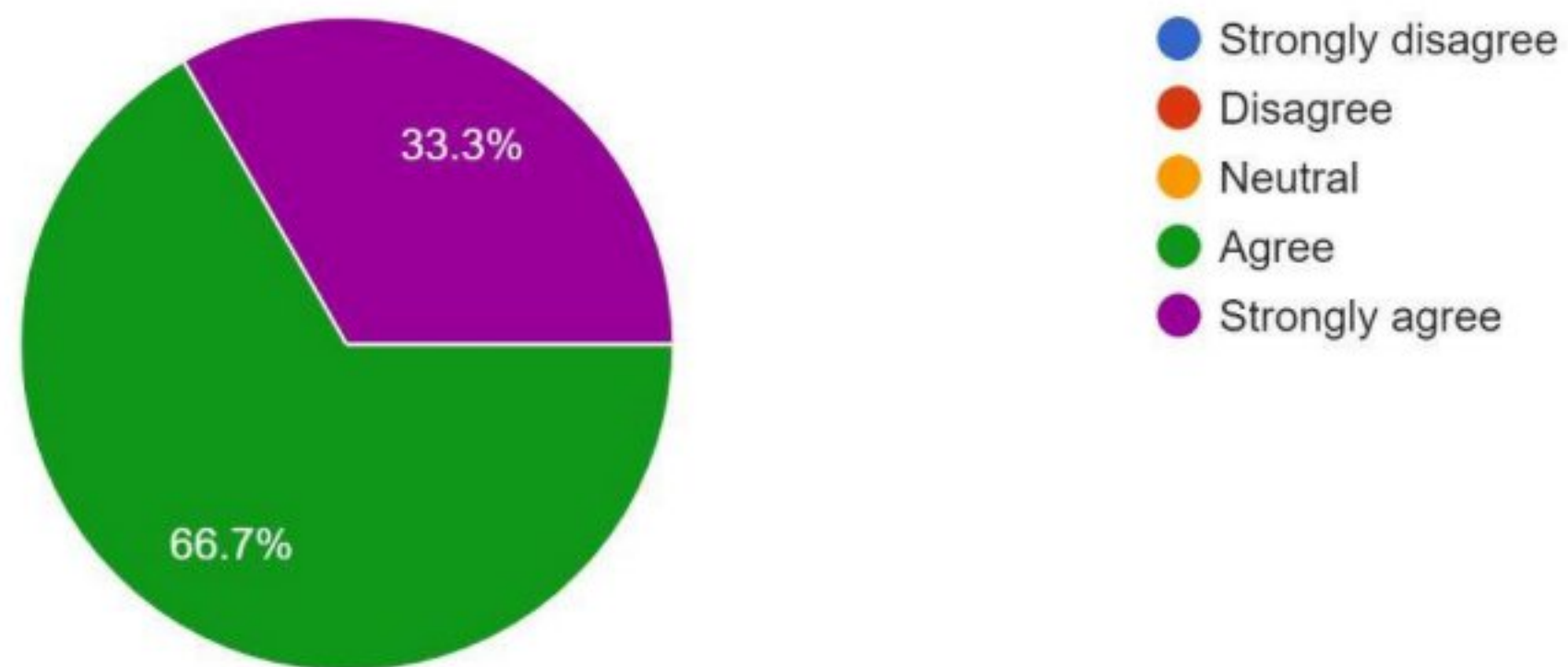
The employees have the opportunity to contribute for process development.

12 responses



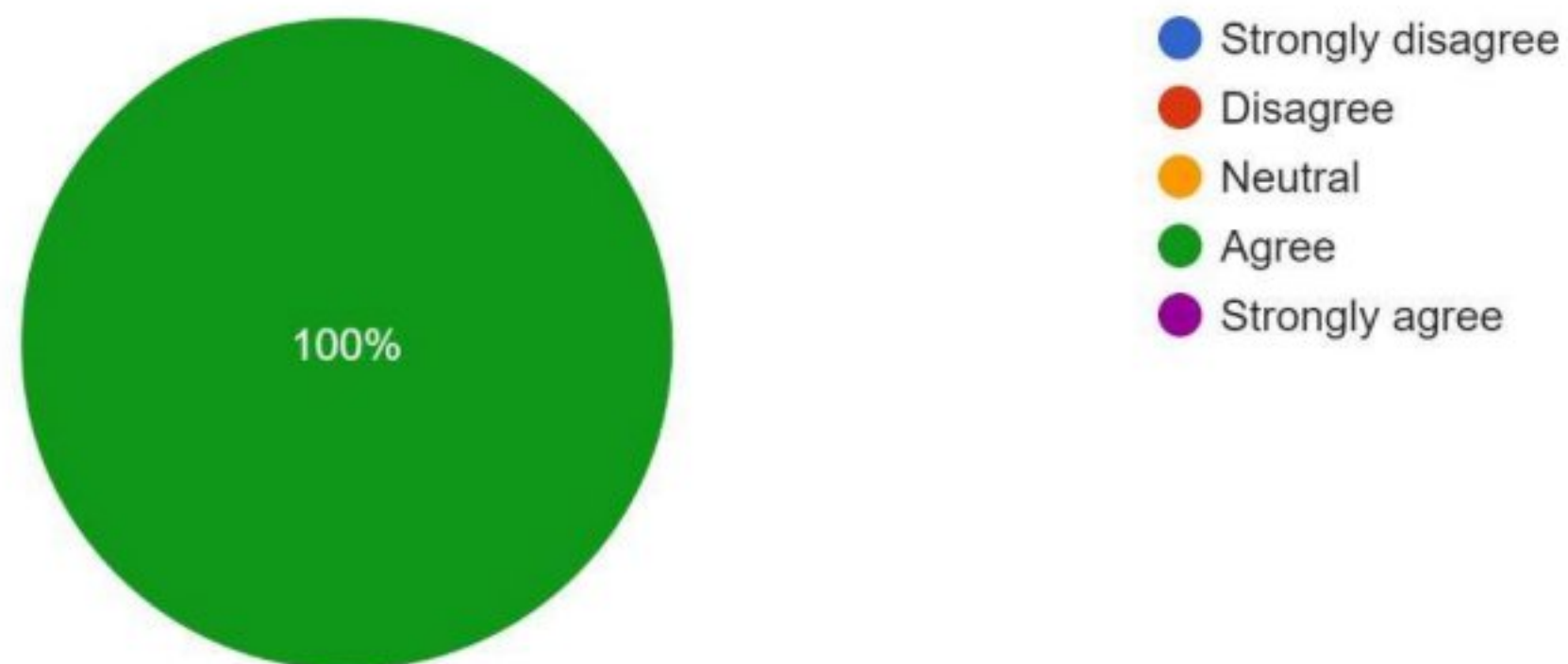
The employee grievances are settled fairly.

12 responses



The DHE provides opportunities and support to the Staff.

12 responses



Suggestions from Supporting Staff:

Boys Hostel and vehicle parking be must in college
Teacher residence be must in college
Separate room in college for night duty peon
Separate Room of Lab staff in college
Lift system in college for handicapped employees



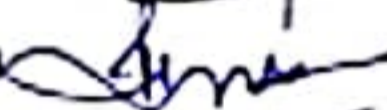
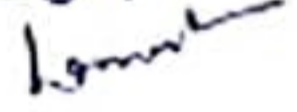


ACTION TAKEN REPORT BASED ON SUPPORTING STAFF FEEDBACK (Session 2022-23)

The comprehensive review on the feedback was done by analysing every minute aspect of the feedback based on graphic and percentage-based analysis compiled by IQAC. The following measures were taken: -

Criterion	Feedback analysis	Action Taken
Procedure followed	100% supporting staff members agree that the procedure followed in the college are effective.	➤ Points of improvement in functioning can be sought out by IQAC for further quality enhancement.
Work Load and its distribution/ clear understanding of their work	100% supporting staff members agree that the work load is reasonable. Further, almost all agrees that the distribution of workload is reasonable and all understands their responsibilities/ roles in office	➤ IQAC will look about helping kiosk and its effective distribution in college office.
Placement as per Job requirement	100% supporting staff members agree that the placement is as per the job requirement.	➤ It shows that the employee are satisfied with their Job, Hence
Training programme and its effectiveness	91.7% supporting staff members agree that the training programme organized by the college is helpful.	➤ Further IQAC are directed to include innovative topics of office procedure in upcoming FDP, so that office procedure can be more productive.
Promotion policy of DHE / DHE provides the opportunity and support the staff	91.7% supporting staff members agree that the promotion policies of DHE are effective and encouraging. Further 100% believes that the DHE provides opportunities and support.	➤ IQAC may include topics related to promotion policies of DHE and its relation with job satisfaction in upcoming FDP.
Infrastructure facilities in office/ in college	100% supporting staff members believes that the infrastructure facilities are	➤ IQAC may look forward for further improvement in ICT facilities in office for

	supporting the work environment.	<p>continuous growth and further improvement.</p> <p>➤ IQAC may look for the provision of lift for handicapped employees.</p> <p>➤ IQAC may also look forward for the sufficient grants and possibility of staff residence / Boys Hostel in near future.</p>
Respect of women employee	100 % supporting staff members believes that all respect women employees.	➤ The committee agree to the same and applauded for the same.
Contribution to process development	100 % supporting staff members agree that the employees have the opportunity to contribute for the process development.	➤ IQAC accepted the same as it has member representatives from supporting staff by which their suggestions are incorporated in college prospective plans.
Grievance redressed	100 % supporting staff members agree that the employee grievances are settled fairly.	➤ IQAC agree to the same as staff council deals and settles the grievances if any.

Signature of IQAC Committee: -

1. DR. KULBHUSHAN SHARMA (Co-ordinator) 
2. MR. PANKAJ GUPTA (Member) 
3. DR. PREM PRAKASHI (Member) 
4. DR. LOMESHWER (Member) 
5. DR. PRIYANKA RANA (Member) 
6. MR. NAND KISHORE (Member) 

Dated: - 22-07-2023


Principal

Government College Karsog

PRIT District Mandi (H.P)-175011
GOVT. COLLEGE KARSOG
DISTT. MANDI (H.P.)