

Government College, Karsog
District Mandi (HP)-175011
Telephone/ Fax no. 01907-222116
E-mail: gckarsog-hp@nic.in
Website: www.gckarsog.edu.in



Criterion: 4.Institutional Management

4.9 Prompt response to official correspondence

4.9.1 Prompt response to official correspondence

The institution endeavours to respond promptly to all official correspondence received from the Directorate of Higher Education, university, local administration and other agencies. Incoming letters and e-mails are entered in relevant registers and forwarded to the Principal or concerned committee for necessary action. Replies are sent within the stipulated time to ensure smooth coordination with external stakeholders.

Proof: Proof attached as file: [Proof_4.9_1.pdf](#)



Proof_4.9_1.pdf