GOVERNMENT COLLEGE, KARSOG

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OFFICE ORDER

Session: 2026–27

In order to promote a drug-free and safe campus and to create awareness among students about the harmful effects of substance abuse, the following Anti-Drug Squad / Anti-Drug Cell is hereby constituted for the academic session 2026–27. The Cell shall coordinate awareness, preventive and student-support activities in the College.

ANTI-DRUG SQUAD / ANTI-DRUG CELL

Chairperson	Dr. Gulshan Mahajan (Principal)
Co-ordinator / Convenor	Dr. Lomeshwar (Assistant Professor Botany)
Teacher representatives	Dr. Virender Thakur (Assistant Professor Physics) Mr. Gaurav Thakur (Assistant Professor Geography) Ms. Pushpa Devi (Assistant Professor Pol. Science)
Hostel Warden(s)	Dr. Sumedha Sharma
College Counsellor / Clinical Psychologist / Student Counsellor	BMO Karsog
NSS / NCC /R &R/ Sports representative / Peer Educators & Student representatives	Karan (NSS) Raman (NCC) Rohit (Sports) Yogesh Kumar (BA 3rd Year) (R&R) Dharmender BA 3rd (CSCA President) Arpit BSc 3rd (Peer Educator) Shivali BSc 3rd (Peer Educator)
Liaison officer from local Police / Excise / District Anti-Drug Nodal Officer (nominated contact)	SHO, Karsog Police Station

The Cell shall maintain a record of its meetings, awareness programmes, preventive initiatives and follow-up actions. Student support and any sensitive matter shall be handled discreetly, with due regard to confidentiality and applicable institutional procedures.

Principal
Government College, Karsog
Distt. Mandi (HP)

ANTI-DRUG CELL

ACTIVITY, MEETING & FOLLOW-UP LOG

Academic Session 2026–27

Purpose: To maintain a contemporaneous record of Anti-Drug Cell meetings, awareness and outreach activities, preventive measures, referrals/support coordination (without recording unnecessary sensitive personal details), and action taken.

S. No.	Date	Meeting / Activity / Programme	Venue / Target Group	Participants / Resource Person	Key discussion / Outcome	Action required / Follow-up	Initials
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

ANTI-DRUG CELL – PROGRAMME / AWARENESS RECORD

Use one entry for each awareness campaign, pledge, lecture, poster/declamation activity, orientation, counselling-awareness session or outreach programme.

1. Date and duration	
2. Name / theme of activity	
3. Venue / class / target group	
4. Organising department / collaborating agency	
5. Resource person(s) / guest(s)	
6. Approximate participation (students / staff)	
7. Brief description of activity	
8. Key messages / learning outcomes	
9. Feedback / observations	
10. Photographs, attendance or other evidence (file/reference)	
11. Follow-up action and responsibility	
12. Verified by (name / designation / signature)	

ANTI-DRUG CELL – ACTION-TAKEN / FOLLOW-UP REGISTER

Record institutional actions arising from meetings, awareness activities or requests for support. Do not enter confidential medical details, allegations or identifying information about a student in this general register. Maintain any necessary confidential record separately under authorised institutional procedures.

S. No.	Date raised	Issue / action point (non-identifying)	Action assigned to	Due date	Action taken / status	Completion date	Verified by
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							